

CARLYNTON JUNIOR-SENIOR HIGH SCHOOL

Transcript Application Packet

NAME: _____

Homeroom Number: _____

Date Submitted: _____

Date Mailed: _____

Applications to the following colleges/universities:

OFFICE OF ADMISSIONS

Are you applying via Common Application? Yes _____ No _____

Do you have Letters of Recommendation? Yes _____ No _____

Did you submit Activity Log? Yes _____ No _____

Recommendation letters: From: _____ Date: _____

From: _____ Date: _____

Early Decision Binding? Yes _____ No _____ Due Date: _____

Early Action? Yes _____ No _____ Due Date: _____

Other _____

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THE SAT Information & Tips

Most four-year colleges require SAT or ACT scores as part of the application process. If you plan to go to college, be sure to take one of these tests. Here is some basic info on the SAT.

ABOUT THE TEST

The SAT consists of four sections: Reading, Writing and Language, Math, and an optional Essay section. The SAT is given in August, October, November, December, March, May, and June.

WHEN TO TAKE THE SAT

You should take the SAT in the spring of your junior year. If you want to improve your scores, you then have time to retake the SAT in the fall of your senior year.

HOW TO REGISTER

To register for the SAT, go to collegeboard.org. Registration deadlines are about five weeks before the test dates. Once you're registered, you'll receive instructions and an Admission Ticket.

HOW THE SAT IS SCORED

Students receive a total score (400-1600) and two section scores: one for Evidence-Based Reading and Writing, and one for Math. Students who take the Essay test receive three scores ranging from 2-8.

Questions? Visit collegeboard.org or see your counselor.

HOW TO PREPARE

In order to become familiar with the types of questions and the test format, take advantage of the free test prep resources and practice tests at collegeboard.org.

- ✓ The SAT partners with Khan Academy to provide valuable test prep materials: practice tests, videos, and personalized suggestions. You can connect to these resources at collegeboard.org or you can visit khanacademy.org/sat directly.
- ✓ Answer an official SAT question each day using the "Daily Practice for the New SAT" app—you'll get immediate feedback.
- ✓ Be sure to take at least one full-length practice test, time yourself, and go over the questions you got wrong.

Following a strong college prep program in high school is the best preparation for the SAT!

TIPS FOR TEST DAY

These tips will help ensure that you are able to perform your best on the SAT.

Be well rested. Cramping the night before the test won't do any good. Get a good night's sleep.

Dress in layers. Testing centers can be too hot or too cold. Dress in layers so that you'll be comfortable no matter what the temperature of the room is.

Arrive early. Give yourself plenty of time to get to the testing center so that you're not rushed. Bring your Admission Ticket, a photo ID, two #2 pencils, a watch, an approved calculator, and a high-energy snack for the break.

Relax, be confident, and do your best!

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THE ACT

Information & Tips

Most four-year colleges require ACT or SAT scores as part of the application process. If you plan to go to college, be sure to take one of these tests. Here is some basic info on the ACT.

ABOUT THE TEST

The ACT consists of four multiple-choice tests: English, Reading, Math, and Science. There is also an optional Writing Test. The ACT is given in September, October, December, February, April, June, and July.

WHEN TO TAKE THE ACT

You should take the ACT in the spring of your junior year. If you want to improve your scores, you then have time to retake the ACT in the summer or fall.

HOW TO REGISTER

To register for the ACT, go to act.org. Registration deadlines are about six weeks before the test dates. After you are registered, you'll receive instructions and a ticket to get into the test.

HOW THE ACT IS SCORED

Students receive a score (1-36) for each test, along with a Composite score (an average of the four scores).

Questions? Visit act.org or see your counselor.

HOW TO PREPARE

In order to become familiar with the types of questions and the test format, take advantage of the free test prep resources and practice tests at act.org.

- ✓ Download *Preparing for the ACT* at act.org. This free booklet provides valuable information, strategies, and a practice test.
- ✓ Visit act.org for information and recommendations on ways to prepare for the ACT (e.g., the *Official ACT Prep Guide*, the *ACT Online Prep*, and *ACT Academy*).
- ✓ Be sure take at least one full-length practice test, time yourself, and go over the questions you got wrong.

Following a strong college prep program in high school is the best preparation for the ACT!

TIPS FOR TEST DAY

These tips will help ensure that you are able to perform your best on the ACT.

Be well rested. Cramming the night before the test won't do any good. Get a good night's sleep.

Dress in layers. Testing centers can be too hot or too cold. Dress in layers so that you'll be comfortable no matter what the temperature of the room is.

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U.S. DEPARTMENT OF EDUCATION
FEDERAL STUDENT AID

FAFSA

**Need Money for College?
Complete the FAFSA!**

FAFSA.ED.GOV



All college-bound students and their parents should fill out the FAFSA.

The FAFSA is available October 1. Some aid is awarded on a first-come, first-served basis. Apply ASAP!



You can fill out the FAFSA on a computer, mobile device, or the myStudentAid mobile app.

Filling out the FAFSA is free. Never pay a company or service to process your FAFSA.



By completing the FAFSA, you are automatically applying for a Pell Grant (free money).

Don't let the FAFSA intimidate you, and don't assume that you won't be eligible for any aid.



FAFSA CHECKLIST

A list of what you need to fill out the FAFSA

If the student is a dependent, the following are needed for both student and parent(s).

FSA ID to log in (do this first)
Create logins at FSAID.ed.gov.

Social Security Number (if you're not a US citizen, your Alien Registration Number)

Driver's License Number (if you have one)

Federal Income Tax Return, W-2s, and other records of money earned
The IRS Data Retrieval Tool can transfer your tax information into the FAFSA. If the "LINK TO IRS" button is available, click it.

Bank statements (checking and savings) **and records of investments** (stocks, bonds, and real estate other than the home you live in)

Information on untaxed income (e.g., child support)

List of schools being considered

If you have all the above items ready, it takes about an hour to complete the FAFSA online.

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THE COMMON APPLICATION

THE COMMON APP

www.commonapp.org

If you're applying to more than one college, you may want to complete the Common Application (Common App). Over 800 colleges accept the Common App, so completing this one application can save you a lot of time. Here are the steps.



STEP 1 - Create your account.

Go to commonapp.org and click on **Get Started**. The new edition of the Common App opens each year on August 1. You can, however, create an account anytime.



STEP 2 - Add schools to your list.

Search for the colleges that meet your needs by name, location, or distance from your home. Add these schools to your **My Colleges** list.



STEP 3 - Check requirements.

You will get detailed information on the admission requirements for each school on your **My Colleges** list—test(s) required, application deadlines, etc. A worksheet is provided to help you keep track of these requirements.



STEP 4 - Complete the application.

It's helpful to gather the information you need to complete the Common App ahead of time. The checklist on the back of this card will help you know what info you're going to need.

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Information and materials to gather for the Common App

Parent / Guardian Information

- Birthplace, education, occupation, employer information

Information on Your High School

- High school address and CEEB Code
- Your counselor's name, phone, and email
- Graduation date
- Graduating class size

Your High School Information

- Copy of your high school transcript
- A list of your current year courses
- A list of your activities both in and out of school and a brief description of each (10 activities maximum)
- A list of any honors and/or awards
- Your GPA and class rank

Testing Information

- Your college entrance test scores and test dates (ACT, SAT, SAT Subject Tests)

Personal Essay

If any of the schools you are applying to require an essay, the Common App gives you seven prompts to choose from. Essays are limited to 650 words.

Start early. Give yourself at least six weeks to get the Common App completed. If you need your counselor and/or teacher(s) to write a letter of recommendation, give them plenty of time.

Valuable Scholarship Websites



Goingmerry.com

Unigo.com/scholarships

Scholarships.com

Fastweb.com

Cappex.com

Chegg.com/scholarships

Studentscholarships.org

Please continuously check the scholarship bulletin board outside the guidance office for the latest scholarship opportunities.

COLLEGE ADMISSION

Early Decision vs. Early Action/Notification

Rolling admission is a policy used by many colleges to admit freshmen to undergraduate programs. Under rolling admission, a candidate is invited to submit his application to the university at anytime within a large window. The window is usually over six month period, and some schools do not have a previously specified end date (a college with rolling admission typically accepts applications as long as spaces are available). The university will then review the application and notify the applicant of their decision with a few weeks of submission.

Early admission is a college admission plan in which students apply earlier in the year than usual and receive their results early as well. This benefits students by reducing the number of applications to be completed at one time, and by providing results early. It benefits colleges as they generally know what their accepted student pool will look like before the regular admission process begins. Most colleges that participate in early admission request applications by October 15th or November 1st and will return results by December 15th.

- **Early Decision**

A candidate applies to his first choice school, usually by November of senior year. Schools usually make a decision by mid-December.

This option is for those who are sure they want to attend a particular school and are not concerned about the size of a financial aid package. **If accepted, the student is bound to attend that school** and won't have the opportunity to compare a financial aid package with offers received from other schools.

- **Early Action or Notification**

The student applies for college in the fall of senior year, usually by November, and receives the school's decision by mid-December. Unlike early decision, the student is free to apply to other colleges and make a final decision in the late spring. Most school do not require a non-refundable deposit for early action.



RECOMMENDATION REQUEST FORM

Carlynton Junior-Senior High School

(Date)

Dear _____,

Thank you for agreeing to write a recommendation for me. I am applying to the following colleges/universities:

and plan to request the guidance office to send my transcripts by _____.
(date)

As we discussed, I would appreciate receiving your recommendation by _____.
(date)

I have used the back of this form or attached additional information about myself, my school, and outside activities, as well as any other information I feel may be helpful to you when writing the recommendation.

Thank you sincerely for your time,

(Your name)

(Print name)

(Homeroom Number)

ACTIVITY LOG

Student Name: _____

List participation in sport, community organizations/activities, church clubs, offices held, awards received, and in-school and out-of-school clubs/activities:

Grade 9:

Grade 10:

Grade 11:

Grade 12:

Please list any clubs, unions, auxiliaries or organizations your parents may belong to: