



## Innovative Classroom Grant Application Guidelines

### Purpose:

Innovative Classroom Grants are designed to inspire, facilitate, recognize and reward creative teaching initiatives that enhance student achievement. The McGregor ISD Education Foundation is offering teachers the opportunity to apply for grants to support innovative programs and projects that encourage higher levels of student learning. The grants must enhance student academic performance.

### Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by McGregor Independent School District who are involved in the instruction of students or related support services benefiting students are eligible to apply.

### Eligible proposals:

- Instructional approaches or projects must be designed to begin in the **2020-2021 school year** and must meet the selection criteria
- Grants fund eligible instructional and classroom equipment or activities that support higher levels of student academic achievement
- Classroom materials, equipment or any activity or material that supports higher levels of learning
- Projects are not required to include technology

### Award of Funds:

- Grants up to \$1,000 will be awarded to individual teacher-initiated programs or projects
- Grants up to \$5,000 will be awarded to campus teams, departments and district-initiated programs or projects. The number of awards will depend on funds available from the McGregor ISD Education Foundation.

### Application Deadline:

Proposals must be received by the McGregor ISD Education Foundation by **4:00 p.m. on Thursday, January 30, 2020**. Late applications will not be accepted.

### Selection Criteria:

- The degree to which student academic performance is emphasized
- The degree to which sound evaluation procedures are incorporated in the proposal
- The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives
- The degree to which the proposal is clear and logical, including specific objectives and evaluation procedures.

### **Application Guidelines:**

1. For **grant applications regarding technology or a technology component: Please contact Melissa Seward** for assistance with planning and preparing your application and budget. This will ensure proper pricing, compatibility, etc.
2. Teacher-initiated applications must be **reviewed and signed by the campus principal**. If technology items are to be purchased, a review and signature by Melissa Seward is also required.
3. Signed applications are due to the MISD Administration Building no later than the **4 p.m. deadline on Thursday, January 30, 2020**.
4. Applicants should submit **one original application and one copy** with the appropriate signatures. All copies must be **one-sided only**.
5. Application forms may be obtained and printed at [www.mcgregor-isd.org/edfoundation](http://www.mcgregor-isd.org/edfoundation)
6. **Do not exceed the word count limit** for each response.
7. Cover Sheets will be removed prior to application review. All proposals are reviewed anonymously. **Do NOT include staff names** in the application.
8. Submit application only - **do not include attachments, directions or guidelines**.
9. Electronic applications will not be accepted - **DO NOT EMAIL**.
10. An Innovative Classroom Grant **Scoring Guide** is available for your reference at [www.mcgregor-isd.org/edfoundation](http://www.mcgregor-isd.org/edfoundation).
11. If your school or campus is submitting **multiple applications, please submit each application in separate envelopes** (not folders).
12. Questions? Please contact **Kristen Koch (cook)** at [kkoch@mcgregor-isd.org](mailto:kkoch@mcgregor-isd.org) 495-3368.

**Disqualification Notice:**

1. Do not identify staff members in the application. Applications that do not adhere to this guideline will be disqualified.
2. Detail the budget for requested project funds in order of priority. Applications with incomplete budget detail will be disqualified. Include specific information, such as what materials and equipment will be needed, sources of supply, cost (including transportation, training, shipping/handling, etc.) List separately any additional materials that may be required to implement this project.
3. Signed applications received later than **4 p.m., Thursday, January 30, 2020** will not be accepted.

**Awards Notification:**

Applicants will be notified by **April 1, 2020**.

Thank you for applying and adhering to the above guidelines!  
We look forward to receiving your application.