

Online Enrollment Instructions 2022-2023
Currently Enrolled Students for Spartanburg Four

To complete online enrollment forms, you must have a parent portal. If you do not have a parent portal, please click the link below and complete the following form. Return this form to your student's school. (All children should be listed on one form.)

Parent Portal Application Link:

http://www.spartanburg4.org/UserFiles/Servers/Server_434398/File/Technology/2020-2021%20PS%20Forms/Power_School_Parent_Acceptable_Use_Policy%20V2.pdf

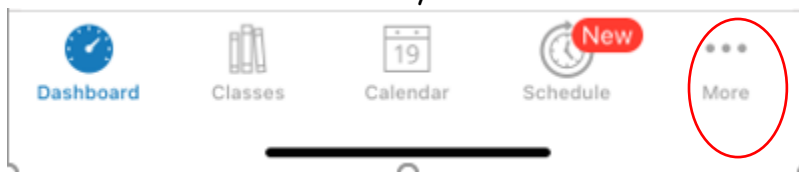
Parent Portal Access Link: <https://spartanburg4.powerschool.com/public/>

Forms are now available using the PowerSchool Parent Portal App as well as a desktop, laptop, or tablet (i.e.-iPad, Samsung Galaxy Tablet). Users may reset passwords by using the forgot password on any device.

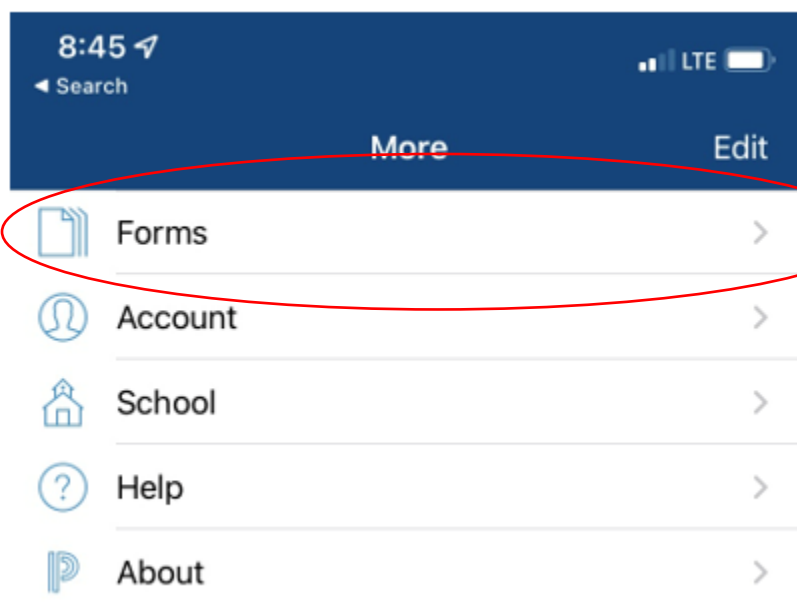
Parent Portal App Instructions:

*****If you already have the PowerSchool Parent Portal app on your cellular device- you will need to delete your current app and reinstall before access to forms will be granted.**

- Spartanburg Four APP code: GTHB
- Enter your username and password
- Click MORE at the bottom of your screen then forms.



- Click Forms



- Letter J- Enrollment Survey Section 1 2022-2023 is offered in multiple languages. Please use the arrow buttons to navigate to another language other than English.



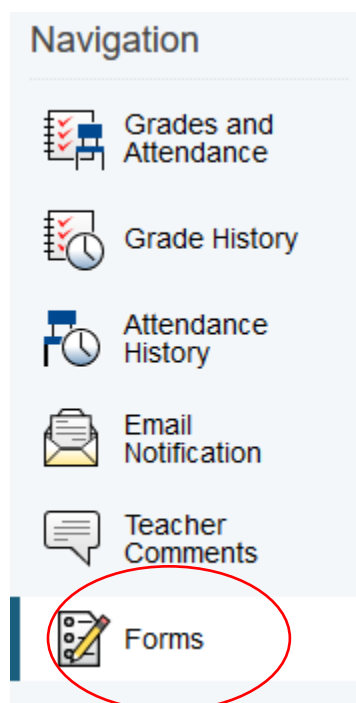
- Letter K- Spartanburg School District Four Technology Practices Agreement (2022-2023) is offered in English and Spanish. Please use the arrow buttons to navigate to Spanish if needed.



All Other Devices:

1. Please login to your parent portal. If you have more than one child enrolled in SD4, all names will be listed on the top tab above Navigation. **Each child will need all forms completed. If a child is missing, please contact your child's school.**

2. Click Forms

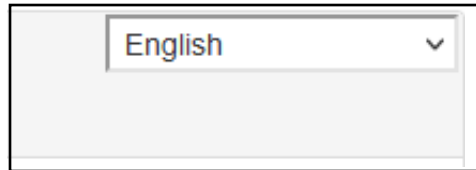


4. Complete all forms.

5. ***The Enrollment Survey found under Ecollect Student Screening is offered in the following languages: English, Spanish, Ukrainian, and Russian.

[J. Enrollment Survey: Section I 2022-2023](#)
Languages offered English, Spanish, Ukrainian and Russian

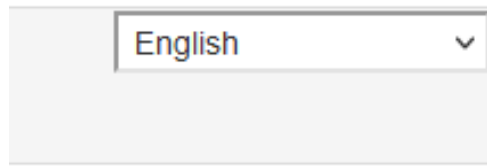
To access this form in another language other than English, open the form. Language preference is found in the right-hand corner. **This will set the language for this form only.**

A screenshot of a web form showing a language selection dropdown menu. The dropdown is currently set to 'English' and has a small downward arrow on the right side. The dropdown is contained within a light gray rectangular box.


*** The Spartanburg School District Four Technology Practices Agreement is available in Spanish and English.

[L. Spartanburg School District Four Technology Practices Agreement \(2022-2023\) Languages offered English and Spanish](#)

To access this form in Spanish, open the form. Language preference is found in the right-hand corner. **This will set the language for this form only.**

A screenshot of a web form showing a language selection dropdown menu. The dropdown is currently set to 'English' and has a small downward arrow on the right side. The dropdown is contained within a light gray rectangular box.

Helpful Hints:

- Once **ALL** forms are completed, you will see a final  **THANK YOU and the statement, "All forms should be completed at this time. Please return to the forms icon on the left side of your parent portal, then click enrollment."**

***Meal applications for free and reduced lunch need to be completed **each year**. **Should you need to complete a meal application**, please click the following link:

<https://www.lunchapplication.com/>.