

Sayreville Public Schools

EMMA L. ARLETH SCHOOL

3198 WASHINGTON ROAD, PARLIN, N.J. 08859

Office of
Robert Preston
Principal

Telephone (732) 525-5245
Fax (732) 525-5554
Email: robert.preston@sayrevillek12.net

June 4, 2014

Dear Parents/Guardians,

Over the course of the year, many of you who bring your children to school have expressed concerns to me regarding the parking situation at the beginning and the end of the day. I have had the same concerns. This letter is intended to address arrival and dismissal procedures for students who either walk or are driven to school.

With the current system for arrival, there is limited parking and students are required to cross traffic lanes in order to enter the building. This creates safety issues for the children. I have been analyzing the situation and exploring various options for our morning and afternoon routine. Working together with the Director of Transportation, the Director of Buildings and Grounds and our Business Administrator, we have created alternative procedures for drop-off and pick-up.

I would like to try these new procedures for the last few weeks of school. If the new procedures work well, we will implement them permanently for next year. If the procedures do not work as well as we would like them to work, we will seek other solutions to address these concerns. A detailed explanation of the new procedures is attached.

Thank you for your input and cooperation as we try to address your concerns for the safety of our children. This new system will separate cars and buses. It will provide for additional parking and create a safe area for children to be dropped off and picked up without having to cross traffic. I appreciate your cooperation and understanding during this process. If you have any questions or concerns, please feel free to contact me.

Sincerely,

Robert Preston
Principal
Arleth Elementary School

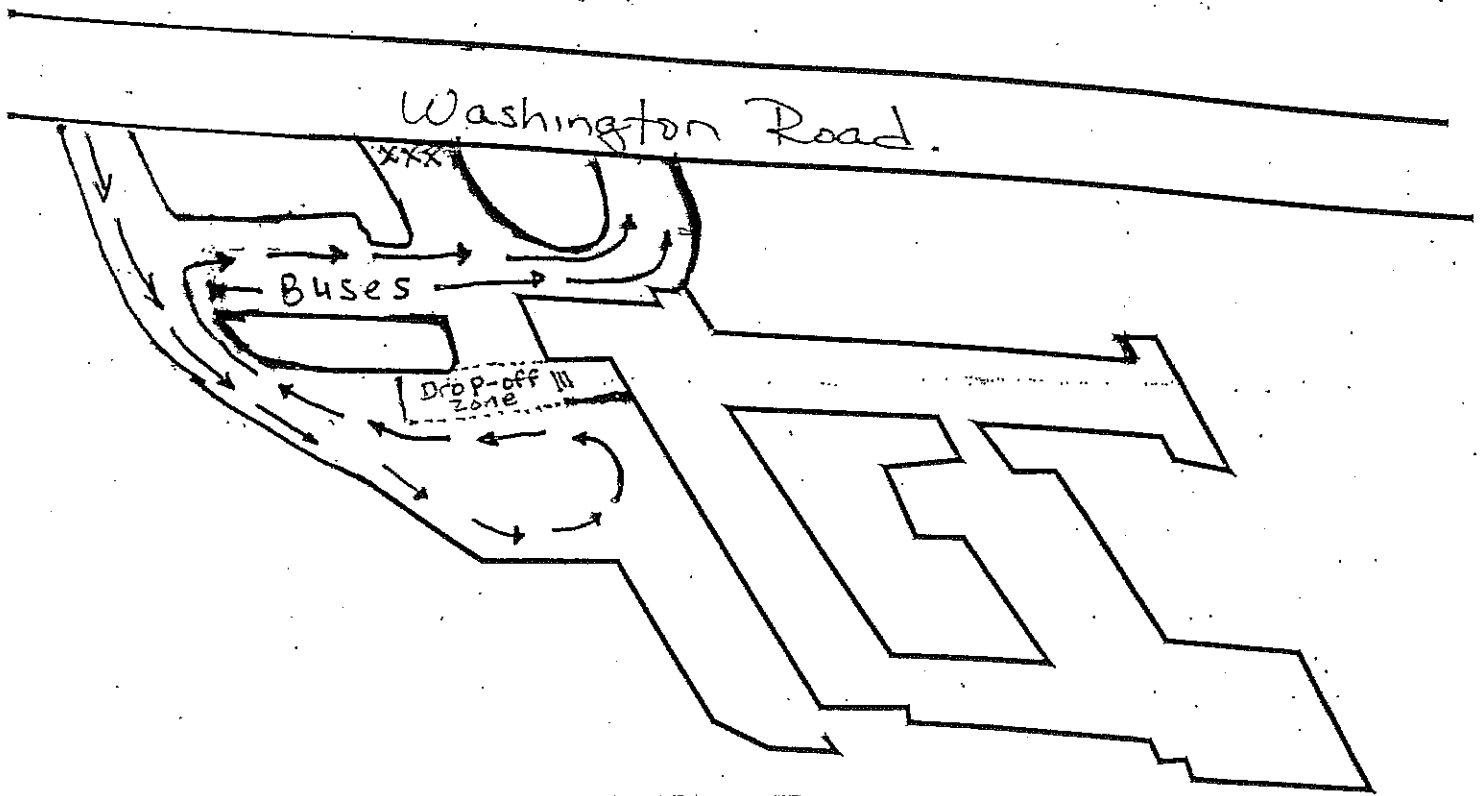
Sayreville Public Schools

EMMA L. ARLETH SCHOOL
3198 WASHINGTON ROAD, PARLIN, N.J. 08859

Office of
Robert Preston
Principal

Telephone (732) 525-5245
Fax (732) 525-5554
Email: robert.preston@sayrevillek12.net

STARTING MONDAY JUNE 9TH



Arrival

Our primary goal is to create a safe area for students to be dropped off in the morning. In order to do this, we would like to separate cars and buses. Buses will continue to drop students off in the front of the building. Cars will utilize the lower blacktop area as a drop-off zone. In order to facilitate the flow of traffic, there should not be any cars parked in the horseshoe area.

Please refer to the attached sketch and the guidelines listed below:

- Please enter school grounds via Cherry Lane.
- Cars will follow the one-way traffic pattern that will be created.
- There will be a drop-off zone created. Students will be able to safely exit the passenger side and move towards the stairs. This will facilitate a DROP-AND-GO system.
- Cars should continue to follow the traffic pattern to exit school grounds at the traffic light.
- Students will enter the building through the main doors where visitors are buzzed in. They will be escorted through the halls toward the gymnasium. Students will proceed to their lines according to class in either the back field or the gymnasium depending on the weather.

DISMISSAL

We will again utilize the lower lot for cars and the upper lot for buses. In order to facilitate the flow of traffic, there should not be any cars parked in the horseshoe area. Please refer to the attached sketch and the guidelines listed below:

- Students will be dismissed through the main doors where visitors are buzzed in.
- Students will stop at the top of the stairs.
- Parents/Guardians are requested to stay at the bottom of the stairs.
- Students will be permitted down the stairs when staff has a visual contact with the parent/guardian.

Please remember to use caution when driving through the parking lot for the safety of all the children.