

**MINUTES** of the Regular Meeting of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday, December 15, 2016, in the District Office, 321 List Avenue, Rochester, NY

**BOARD MEMBERS PRESENT:** B. Charles, A. Cunningham, C. Stahl, J. Vay

**ALSO PRESENT:** J. Brennan, J. Crane, S. Ertel, K. Finter, S. Flood,  
P. Kelly, C. Miga, T. Terranova

**ABSENT:** B. Evans, J. Shafer, M. Steckley

Visitors: As per Sign In sheet

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m.

**APPROVAL OF AGENDA**

Motion was made by Mr. Charles seconded by Mrs. Cunningham to approve the agenda as amended.

**Motion Carried: 4-0-0**

**ACCEPTANCE OF MINUTES:**

Upon motion by Mrs. Cunningham with a second by Ms. Stahl the following resolution was offered:

**BE IT RESOLVED**, that the minutes of the November 3, 2016 Study Session, the November 17, 2016 Audit Committee Meeting, the November 17, 2016 Business Meeting, and the December 1, 2016, Study Session be accepted as presented.

**Motion Carried: 4-0-0**

**GOOD NEWS**

Ms. Stahl presented the Good News.

**PUBLIC COMMENT**

District Resident/Address	Issue/Concern
None.	

**SUPERINTENDENT'S REPORT**

Mr. Crane reported that during the December 1, 2016 Study Session at Colebrook School, a parent who is a teacher in another school district shared that the kindergartners she observed during the study session were doing more than the second graders in her classroom. Mr. Crane also reported that the Diversity Club at I H S has been renamed as the Mosaic Club led by advisors Liz Wood and Teisha Maldonado.

**REPORT OF THE STUDENT REPRESENTATIVES**

No report.

## REPORT OF THE TREASURER

Upon motion by Mr. Charles with a second by Mrs. Cunningham the following resolution was offered:

**BE IT RESOLVED**, that the Treasurer's Report and Financial Statements dated November 30, 2016 be accepted as presented.

**Motion Carried: 4-0-0**

## REPORT OF LEADERSHIP STAFF

### Curriculum

1. K-12 Technology Update  
Dr. Terranova, Mr. Brennan and Mr. Ertel provided an update.
2. Seal of Biliteracy Presentation  
Mrs. Finter and Mrs. Dougherty provided information on this program.

### Personnel

1. Personnel Agenda  
Upon motion by Ms. Stahl with a second by Mrs. Cunningham the following resolution was offered:

**BE IT RESOLVED**, that the personnel agenda dated December 15, 2016, as recommended by the Superintendent of Schools, be approved as presented.

**Motion Carried: 4-0-0**

2. Approval of Temporary Salary Increase  
Upon motion by Mrs. Cunningham with a second by Mr. Charles the following resolution was offered:

**BE IT RESOLVED**, that the temporary salary increase for Robert Porcello as outlined in the memorandum dated December 14, 2016 be approved as presented.

**Motion Carried: 4-0-0**

### Business

#### *Audit Committee*

No report.

#### *Facilities Committee*

Mr. Brennan reported that the Facilities Committee met earlier this week and the focus was the work to be done at Rogers School during the next three school recess weeks.

### Pupil Personnel Services

#### *Recommendation of the Committee on Special Education*

Upon motion by Mrs. Cunningham with a second by Ms. Stahl the following resolution was offered:

**BE IT RESOLVED**, that the recommendations dated December 15, 2016 of the Committee on Special Education for the 2016-17 school year be approved as presented.

**Motion Carried: 4-0-0**

## OLD BUSINESS

### A. Mission Statement Survey Discussion

Dr. Terranova presented possible next steps for updating the District's Mission Statement. Dr. Terranova will organize two focus group sessions inviting those who responded on the survey that they would like to participate. The timeline would be to host the focus groups in January and February 2017 bringing their suggestions back to the Board for review in the spring. Community input would take place in the fall of 2017 and the Board would finalize late fall of 2017. The Board agreed to proceed with this plan.

## NEW BUSINESS

### A. Smart Schools Investment Plan *Public Hearing*

Mr. Ertel reviewed the Smart Schools Investment Plan and a Public Hearing was conducted.

### B. Review of Revised Policies

#### 1. Policy #5411 Purchasing: Optional Bidding

This policy has been revised in light of recent NYS Comptroller audits criticizing various school districts' policies relative to procurement of professional services (e.g., architects, attorneys, engineers). Therefore, this policy now reflects, in part, that school districts will use formal procedures, such as the Request for Proposal process (RFP), in order to seek competition when procuring professional services, including maintaining adequate documentation that supports the decisions made. The added provision appears in blue font.

#### 2. Policy #5630 Facilities: Inspection, Operation and Maintenance

We updated this policy in September to include carbon monoxide detectors in response to a change in the state building code. Since then, the NYS health department adopted a rule requiring districts to test for water for lead and develop a remediation plan if needed. An Erie 1 provision to that effect has been added to this draft in blue font.

This will be considered the first reading with the second and approval anticipated at the January 5, 2017 Study Session.

### C. Acceptance of SED Annual Fire and Safety Reports

Upon motion by Ms. Stahl with a second from Mr. Charles the following resolution was offered:

**BE IT RESOLVED**, that the 2016-17 Annual Fire and Safety Reports be accepted as presented.

**Motion Carried: 4-0-0**

D. Proposed Field Trip

1. NYSTEA Student Theater Conference, Callicoon, NY

Upon motion by Ms. Stahl with a second from Mrs. Cunningham the following resolution was offered:

**BE IT RESOLVED**, that the field trip to the NYSTEA Student Conference in Callicoon, NY, January 6-8, 2017, with an estimated total cost of \$8,200 of which \$6,500 will be paid by students (\$325 per person) and the remaining \$1,700 from the Performing Arts Student Activity Account be approved as presented..

**Motion Carried: 4-0-0**

E. Board of Education Communication Outreach

Ms. Stahl shared some ideas to enhance communication with the community through the District Web site and social media.

## BOARD REPORTS

A. Liaison Reports and Next Scheduled Meeting Date

1. Monroe County School Board Association

- Legislative Committee (Ann Cunningham, Bill Evans, Carolyn Stahl)  
Mrs. Cunningham and Ms. Stahl reported that the Legislative Committee met on December 7 and they received an update on the recent Albany Advocacy trip. Ms. Stahl reminded everyone that the Legislative Breakfast is scheduled for February 11, 2017. The next meeting is scheduled for January 4, 2017.
- Labor Relations (Bill Evans, John Vay)  
Mr. Vay reported that there was no December meeting and the next meeting is scheduled for January 18, 2017.
- Information Exchange (Brian Charles, John Shafer)  
Mr. Charles reported that the next meeting is scheduled for January 11, 2017.

2. School/Community Groups

- Helmer Nature Center (Meg Steckley, John Vay)  
Mr. Vay reported that the next meeting is January 10, 2017.
- PTSA (Ann Cunningham)  
Mrs. Cunningham reported there was a meeting earlier this week where the PASSN group was highlighted. Mrs. Cunningham reminded everyone that the PTSA Honorary Life Award will be held on February 7, 2017.
- WIF (Ann Cunningham)  
Mrs. Cunningham reported that the next meeting is December 19, 2016.
- WI Alumni Association (Brian Charles)  
No report.
- TLC (John Shafer, Carolyn Stahl)  
Ms. Stahl reported at the recent TLC meeting they reviewed staff surveys concerning Professional Development.
- Facilities (Bill Evans, John Vay)  
Mr. Vay reported that Mr. Brennan provided the update during the Facilities report.

3. Schools

- Irondequoit High School (Meg Steckley)  
No Report.

- Dake Junior High (John Shafer)  
Mrs. Cunningham reported that the 7<sup>th</sup> and 8<sup>th</sup> grade Honor Roll breakfast was a wonderful event. She also shared that 82% of 7<sup>th</sup> graders are on honor roll.
- Rogers (Ann Cunningham)  
Mrs. Cunningham reported that she visited three classrooms recently.
- Iroquois (Brian Charles)  
Mr. Charles reported the he attended the recent band concert and the Chorus concert and commented both were great.
- Briarwood/Colebrook (Carolyn Stahl)  
Ms. Stahl reported that she is looking forward to the holiday singalongs next week.
- Brookview/Seneca (John Vay)  
Mr. Vay reported that he is working to schedule a time to visit.
- Listwood/Southlawn (Bill Evans)  
No Report.

B. Correspondence

C. Review of Future Meetings

Study Session	Thursday, January 5, 2017	7:00 p.m.	District office
Business Meeting	Thursday, January 19, 2017	7:00 p.m.	Dake
Staff Recognition			
Board Workshop	Thursday, January 26, 2017	5:30 p.m.	District Office

**EXECUTIVE SESSION**

Upon motion by Mr. Charles with a second by Ms. Stahl the Board of Education adjourned into Executive Session at 8:53 p.m. to discuss proposed, pending or current litigation.

**Motion Carried: 4-0-0**

The Board returned to Open Session at 9:45 p.m.

**ADJOURNMENT**

There being no further business, the meeting was unanimously adjourned at 9:46 p.m. following a motion by Mr. Charles with a second by Ms. Stahl.

Respectfully submitted,

Patricia Kelly  
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)