

MINUTES of the Study Session of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday, September 8, 2016, in the District Office, 321 List Avenue, Rochester, NY

BOARD MEMBERS PRESENT: B. Charles, A. Cunningham, B. Evans, J. Shafer, C. Stahl, M. Steckley, J. Vay

ALSO PRESENT: J. Brennan, J. Crane, S. Ertel, K. Finter, S. Flood, P. Kelly, C. Miga, T. Terranova

Visitors: As per Sign In sheet

CALL TO ORDER

The meeting was called to order at 7:00 p.m. with the pledge of allegiance.

APPROVAL OF AGENDA

Motion was made by Dr. Steckley seconded by Mr. Charles to approve the agenda as presented.

Motion Carried: 7-0-0

PUBLIC COMMENT

District Resident/Address	Issue/Concern
Danielle Barry 182 Pinecrest Drive 14617	Ms. Barry commented on the length of her child’s bus ride to a private school. Ms. Barry reported that the ride was more than one hour long and asked for assistance to shorten the ride.

SUPERINTENDENT'S REPORT

Mr. Crane reported that the Monroe County Department of Transportation and Rochester Gas and Electric have worked with the District to keep kids safe during construction at the corner of St. Paul Blvd. and Cooper Road. Mr. Crane reported that all schools are off to a great start of the year and he visited each of the full day kindergarten classrooms. He provided some highlights of the Professional Development day and commented that the review of the District Mission Statement/Blueprint for Excellence will begin next week.

REPORT OF THE TREASURER

No Report.

REPORT OF LEADERSHIP STAFF

Curriculum

Dr. Terranova reviewed the West Irondequoit “Systems Alignment” that supports professional growth and student achievement. Mrs. Finter and Mrs. Miga provided updates on the September 2 Professional Development Day, the August graduates, and the 2016 Student Summer Programs. Lastly, Dr. Terranova previewed the scheduled curriculum updates for the 2016-17 school year.

Personnel

Agenda

Dr. Terranova reviewed the personnel agenda dated September 22, 2016.

Business

Audit Committee

Mr. Brennan reported that the tentative date for the Audit Committee meeting is September 22, 2016.

Facilities Committee

Mr. Brennen reported that Campus Construction will provide their last update at our September 22 meeting. A Facilities Committee meeting will be scheduled soon where they will focus on the Capital Planning documents.

Pupil Personnel Services

Recommendation of the Committee on Special Education

Upon motion by Mrs. Cunningham with a second by Mr. Vay the following resolution was offered:

BE IT RESOLVED, that the recommendations dated September 8, 2016 of the Committee on Special Education for the 2016-17 school year be approved as presented.

Motion Carried: 7-0-0

OLD BUSINESS

A. Approval of 2017-18 Budget Guidelines/Timeline

Upon motion by Dr. Steckley with a second by Ms. Stahl the following resolution was offered:

BE IT RESOLVED, that the 2017-18 Budget Guidelines and Timeline be approved as presented.

Motion Carried: 7-0-0

B. Approval of 2016-17 District Key Focus Areas/Key Measures

Upon motion by Mr. Vay with a second by Mr. Charles the following resolution was offered:

BE IT RESOLVED, that the 2016-17 District Key Focus Areas/Key Measures be approved as presented.

Motion Carried: 7-0-0

C. Approval of 2016-17 Annual Professional Performance Review Plan

Upon motion by Dr. Shafer with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the Annual Professional Performance Review Plan for the 2016-17 school year be approved as presented.

Motion Carried: 7-0-0

D. Approval of Revised Policies

Upon motion by Dr. Steckley with a second by Ms. Stahl the following resolution was offered:

BE IT RESOLVED, that revised policies
#3230 Complaint Procedures (For Complaints That Do Not Involve Discrimination and/or Harassment)
#6120 Equal Employment Opportunity
#6121 Sexual Harassment: Personnel
#6122 Complaints and Grievances by Employees
#7531 Sexual Harassment of Students
#7540 Complaints and Grievances by Students
#8140 Equal Educational Opportunities
#8220 Career and Technical (Occupational) Education
#3271 Advertising, Commercial, Political Interests
#3273 Soliciting Funds in Schools
#3310 Public Access to Records
#3410 Code of Conduct on School Property
#3411 Prohibition of Weapons on School Grounds
#5630 Facilities: Inspection, Operation and Maintenance
#5680 School Safety Plans
#6180 Professional Registration and Continuing Teacher and Leader Education
#7260 Rights of Non-Custodial Parent, be approved as presented.

Motion Carried: 7-0-0

Upon motion by Mr. Vay with a second by Ms. Stahl the following resolution was offered:

BE IT RESOLVED, that policy #3220 Public Expression, Contact, and/or Communications at Meetings, by Electronic Means, Through Other Contacts or in Other Forums and #3320 Confidentiality of Computerized Information be rescinded.

Motion Carried: 7-0-0

E. NYSSBA Annual Convention Attendance

Mr. Vay made a motion to postpone voting on attending the NYSSBA Conference until the September 22, 2016 meeting and the motion was seconded by Dr. Steckley.

Motion Carried: 7-0-0

NEW BUSINESS

A. Policy Review

1. #1612 Business of the Annual District Election
Minor changes to reflect voting procedures.

2. #5730 Transportation of Students
Since we do not list all mandated requirements in policy, I have added the opening sentence assuring we will comply with them. I have added one provision from the Erie 1 sample regarding publication of notification deadlines for transportation to non-public school.

3. #7330 Searches and Interrogations of Students

Erie 1 has updated its sample policy in response to regulations put into place by the Office of Children and Family Services that promote CPS/School District cooperation. Our policy does not have such a provision, but it would be appropriate to include one. The section added is intended to endorse cooperation while being mindful of our responsibility to protect students and student records. Erie 1 also has a provision regarding parent notifications regarding searches and another regarding documentation of searches. These two provisions make sense and should be added to our policy.

4. #7516 Head Lice

This is a new policy. Our practice heretofore has been to send students home when they were discovered to have head lice or nits. Medical professionals and organizations have indicated that head lice, while a nuisance, are not associated with any disease and are not indicative of poor hygiene or unsanitary conditions. They argue that the costs of removing a child from class far outweigh the benefits. We will be changing our procedures to correspond with this guidance. Though a Board policy is not required, the issue is potentially volatile. Should parents or other community members complain about our *not* excluding students for head lice, then a Board policy will be helpful.

This will be considered the first reading with the second and approval anticipated at the September 22, 2016 Business Meeting.

B. Review of 2016-17 Annual Professional Performance Lead Evaluators and Evaluators

Dr. Terranova will review the list of APPR Lead Evaluators and Evaluators with approval anticipated at the September 22, 2016 Business meeting.

C. Proposed Field Trip

1. Washington, D.C.

Upon motion by Mrs. Cunningham with a second by Mr. Charles the following resolution was offered:

BE IT RESOLVED, that the field trip to Washington, D. C. on June 24 – June 26, 2017, at no cost to the District, be approved as presented.

Motion Carried: 7-0-0

D. Acceptance of SED Fire Inspections for New Additions

Upon motion by Ms. Stahl with a second by Dr. Shafer the following resolution was offered:

BE IT RESOLVED, that the Fire Inspection Reports for the school building additions at Briarwood, Brookview, Colebrook, Listwood and Southlawn/Rogers be accepted as presented.

Motion Carried: 7-0-0

BOARD REPORTS

A. Liaison Reports and Next Scheduled Meeting Date

1. Monroe County School Board Association

- Legislative Committee (Ann Cunningham, Bill Evans, Carolyn Stahl)
Mrs. Cunningham reported that she and Ms. Stahl attended the Legislative Committee meeting on September 7. Sherry Johnson's report and the minutes were shared with BOE members.
- Labor Relations (Bill Evans, John Vay)
No Report.
- Information Exchange (Brian Charles, John Shafer)
The next meeting will be on September 14, 2016.

2. School/Community Groups

- Helmer Nature Center (Meg Steckley, John Vay)
No Report.
- PTSA (Ann Cunningham)
The next meeting will be on September 13, 2016.
- WIF (Ann Cunningham)
The next meeting will be on September 19, 2016.
- WI Alumni Association (Brian Charles)
No Report.
- TLC (John Shafer, Carolyn Stahl)
No Report.
- Facilities (Bill Evans, John Vay)
No Report.

3. Schools

- Irondequoit High School (Meg Steckley)
No Report.
- Dake Junior High (John Shafer)
No Report.
- Rogers (Ann Cunningham)
No Report.
- Iroquois (Brian Charles)
No Report.
- Briarwood/Colebrook (Carolyn Stahl)
No Report.
- Brookview/Seneca (John Vay)
Mr. Vay reported that he visited Brookview on both Tuesday and Wednesday and they are off to a great start.
- Listwood/Southlawn (Bill Evans)
No Report.

B. Correspondence

Mrs. Cunningham thanked Mr. Crane for a wonderful opening day on September 1. Mrs. Cunningham also commented on the community survey done last year and would like to be sure that we have exhausted all uses of the information obtained.

C. Review of Future Meetings

Business Meeting	Thursday, September 22, 2016	7:00 p.m.	Dake
Study Session	Thursday, October 6, 2016	7:00 p.m.	District Office

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 9:40 p.m. following a motion by Dr. Shafer with a second by Dr. Steckley.

Respectfully submitted,

Patricia Kelly
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)