

**MINUTES** of the Regular Meeting of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday, February 16, 2017, in the District Office, 321 List Avenue, Rochester, NY

**BOARD MEMBERS PRESENT:** B. Charles, A. Cunningham, B. Evans, M. Steckley, C. Stahl, J. Vay

**ALSO PRESENT:** J. Brennan, S. Ertel, K. Finter, S. Flood, P. Kelly, C. Miga, T. Terranova

**ABSENT:** J. Crane, J. Shafer

Visitors: As per Sign In sheet

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m.

**APPROVAL OF AGENDA**

Motion was made by Dr. Steckley seconded by Mr. Charles to approve the agenda as amended.

**Motion Carried: 6-0-0**

**ACCEPTANCE OF MINUTES:**

Upon motion by Mr. Charles with a second by Mr. Vay the following resolution was offered:

**BE IT RESOLVED**, that the minutes of the January 19, 2017 Business Meeting, the January 26, 2017 Workshop, and the February 2, 2017 Study Session be accepted as presented.

**Motion Carried: 6-0-0**

**GOOD NEWS**

Mrs. Cunningham and Ms. Stahl presented the Good News.

**BUDGET PRESENTATION**

Mr. Brennan reviewed the revenue portion of the budget and discussion occurred.

**PUBLIC COMMENT**

District Resident/Address	Issue/Concern
None.	

**SUPERINTENDENT'S REPORT**

Dr. Terranova celebrated our community. He commented on the great music program. He shared that at the recent music information night for 3<sup>rd</sup> grade students and parents, 43% of 3<sup>rd</sup> grade families attended. The special education presentation focused on every child reaching their full potential. Eleven of 12 passed the ELA January Regents exam and 5 of 5 passed the science Regents exams. Lastly, he commented on the Technology Initiative Group, consisting of 5 administrators and 10 WITA members who are developing a collaborative approach to spearheading our technology initiatives across the District.

## REPORT OF THE TREASURER

Upon motion by Mr. Charles with a second by Ms. Stahl the following resolution was offered:

**BE IT RESOLVED**, that the Treasurer's Report and Financial Statements dated January 31, 2017 be accepted as presented.

**Motion Carried: 6-0-0**

## REPORT OF LEADERSHIP STAFF

### Curriculum

1. Curriculum Overview: Music and Performing Arts

Mr. Zugelder provided an update. Ms. Cichanowicz along with five cello students demonstrated rotating sight reading.

2. Special Education Update

Dr. Flood and Mrs. Ryan provided an update. Dr. Cohen and Ms. Belknap provided an overview on the Functional Behavior Assessment.

### Personnel

1. Resignations/Appointments/Other

Upon motion by Mrs. Cunningham seconded by Mr. Vay the following resolution was offered:

**BE IT RESOLVED**, that the personnel agenda dated February 16, 2017, as recommended by the Superintendent of Schools, be approved as presented.

**Motion Carried: 6-0-0**

2. Approval of Temporary Salary Increase

Upon motion by Mr. Charles seconded by Dr. Steckley the following resolution was offered:

**BE IT RESOLVED**, that the temporary salary increase for Robert Porcello as outlined in the memorandum dated February 16, 2017 be approved as presented.

**Motion Carried: 6-0-0**

### Business

#### *Audit Committee*

Mr. Brennan reported that the Audit Committee met this evening. EFRP Group Internal Auditor Jim Buffum reviewed the draft internal audit.

#### *Facilities Committee*

Mr. Brennan updated the Board on the ongoing lead testing.

### Pupil Personnel Services

#### *Recommendation of the Committee on Special Education*

Upon motion by Mrs. Cunningham with a second by Ms. Stahl the following resolution was offered:

**BE IT RESOLVED**, that the recommendations dated February 16, 2017 of the Committee on Special Education for the 2016-17 school year be approved as presented.

**Motion Carried: 6-0-0**

## OLD BUSINESS

### A. Approval of District Annual Vote Legal Notice

Upon motion by Dr. Steckley with a second by Ms. Stahl the following resolution was offered:

**BE IT RESOLVED** by the Board of Education of the West Irondequoit Central School District, of the Town of Irondequoit, Monroe County, New York as follows:

**SECTION 1** That on Tuesday, May 16, 2017, a vote shall be taken by the use of voting machines upon the adoption of the Budget.

The vote of the Budget shall be held on Tuesday, May 16, 2017, at the St. Paul Fire Department, 433 Cooper Road, in the Town of Irondequoit, Monroe County, New York, in said School District, between the hours of 6:00 a.m. and 9:00 p.m. (EDST).

**SECTION 2** That on Tuesday, May 16, 2017, a vote shall be taken by the use of voting machines, at the St. Paul Fire Department, 433 Cooper Road, in the Town of Irondequoit, Monroe County, New York, in said School District, between the hours of 6:00 a.m. and 9:00 p.m. (EDST), on the following proposition:

**SECTION 3** That as heretofore determined by this Board, the election of two members of the Board of Education shall be held on Tuesday, May 16, 2017. Such election shall be held at the St. Paul Fire Department, 433 Cooper Road, in the Town of Irondequoit, Monroe County, New York, in said School District, between the hours of 6:00 a.m. and 9:00 p.m. (EDST).

**SECTION 4** That the notice of the Annual District Vote and Budget Hearing shall be in substantially the form as it appears on the Legal Notice attached hereto and made a part of this resolution.

**SECTION 5** That the District Clerk is hereby authorized and directed to cause such Notice of aforesaid Annual District Vote to be given in the manner prescribed by law and that Notice of such meeting be published in the **DAILY RECORD** and **ROCHESTER BUSINESS JOURNAL**, four times within the seven weeks preceding the date of said vote, the first publication to be at least forty-five days before said vote, to wit not later than March 31, 2017.

**Motion Carried: 6-0-0**

## NEW BUSINESS

### A. Review of Revised Policies

#### 1. #1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedures)

This policy is Erie 1's update reflecting changes in the Public Officers Law. From Erie 1: "The revised law leaves no doubt that districts may now electronically transmit meeting notices to the media. Also, if districts live-stream a meeting, they must notify the public in their meeting notice of the website address that will stream the meeting." Sections containing these changes appear in blue font. While basically Erie 1 material, this draft retains our current provisions regarding public expression at meetings. The draft also contains extensive stylistic improvements Erie 1 has made over previous versions, including our current policy.

2. #5110 – Budget Planning and Development

This policy is updated to include a provision recently signed into law requiring districts to post their final annual budgets and any multi-year financial plans adopted by their boards on their websites. The provision is effective July 1, 2017. In addition, the section entitled *School District Report Card* has been added, keeping our policy consistent with the Erie 1 sample. Both additions are in blue font. Other minor stylistic changes are included, primarily the use of “will” rather than “shall.” Erie 1 has begun to make such changes in all its updated policies.

3. #5130 – Budget Adoption

A change in law requires districts to post their final annual budgets and any multi-year financial plans adopted by their boards on their websites. The added provision appears in blue font. Other minor stylistic changes are included.

4. #5511 – Audit Committee

This policy is updated to include a recent change in law which requires districts to post a copy of its corrective action plan on its website in a timely manner. Other stylistic improvements also appear.

5. #5512 – Reserve Funds

A change in law requires districts to authorize all payments or transfers into their reserve funds by express resolution. The added provision appears in blue font. Further, three sections are removed from our current policy in this draft: 1) *Government Fund Type Assignment (GASB Statement No. 54)*, *Funding Policy for Restricted or Committed and Assigned Fund Balances*, and *Spending Policy for Fund Balances*. The provisions in these sections are covered by GASB Statement Number 54, which this policy incorporates by reference. Other minor stylistic changes are included.

6. #7530 – Child Abuse and Maltreatment

Erie 1 has added a new requirement about providing information to parents in both English and Spanish. The new provision appears in blue font below. We currently have two policies regarding child abuse. 7530 generally addresses child abuse outside of school; 7532 addresses child abuse in an educational setting. Erie 1 combines these into a single policy, and it makes sense for us to do the same. The section below entitled *Child Abuse in an Educational Setting* transfers everything in our current 7532 into this policy. If this policy is adopted, the Board should rescind 7532. Some stylistic improvements have been incorporated as well.

This will be considered the first reading, with the second and approval anticipated at the March 9, 2016 Study Session.

## **BOARD REPORTS**

### **A. Liaison Reports and Next Scheduled Meeting Date**

#### **1. Monroe County School Board Association**

- **Legislative Committee (Ann Cunningham, Bill Evans, Carolyn Stahl)**  
Ms. Stahl reported on the recent Legislative Breakfast. Mrs. Cunningham commented that it was a good opportunity to share. Mr. Charles commented that it was great to hear from other districts and the breakfast was well attended. The next meeting is scheduled for March 1.
- **Labor Relations (Bill Evans, John Vay)**  
Mr. Vay reported that the recent meeting was held on February 15 and the topic was the Impact of the \$15 Minimum Wage.
- **Information Exchange (Brian Charles, John Shafer)**  
Mr. Charles reported that a meeting was held last week and the topic was Computer Based Testing.
- **Executive Committee**  
Mr. Evans reported on the Executive Committee meeting he attended on February 15.

#### **2. School/Community Groups**

- **Helmer Nature Center (Meg Steckley, John Vay)**  
The next meeting is scheduled for March 8, 2017.
- **PTSA (Ann Cunningham)**  
Mrs. Cunningham reported that the Honorary Life Award was held recently and well attended.
- **WIF (Ann Cunningham)**  
Mrs. Cunningham reported that the next meeting is scheduled for February 27.
- **WI Alumni Association (Brian Charles)**  
Mr. Charles reported that they have not heard from their LinkedIn contact.
- **TLC (John Shafer, Carolyn Stahl)**  
Ms. Stahl reported that the next meeting is in March.
- **Facilities (Bill Evans, John Vay)**  
Mr. Vay reported that the Facilities Committee met on February 14 and topics included lead testing, capital planning program, summarization of the 5-year plan and a new 5-year Capital plan.

#### **3. Schools**

- **Irondequoit High School (Meg Steckley)**  
Dr. Steckley reported that she is scheduled for a walk-thru on March 9.
- **Dake Junior High (John Shafer)**  
No report.
- **Rogers (Ann Cunningham)**  
No report.
- **Iroquois (Brian Charles)**  
No report.
- **Briarwood/Colebrook (Carolyn Stahl)**  
Ms. Stahl reported that she is scheduled to attend a joint faculty meeting on February 27.
- **Brookview/Seneca (John Vay)**  
No report.
- **Listwood/Southlawn (Bill Evans)**  
No report.

B. Correspondence

Mr. Vay reminded everyone of the upcoming fundraiser for Link Crew.

Mrs. Cunningham commented on the Kindness Project on the District Facebook Page.

C. Review of Future Meetings

Study Session	Thursday, March 9, 2017	7:00 p.m.	Dake
Business Meeting	Thursday, March 23, 2017	7:00 p.m.	District Office

**EXECUTIVE SESSION**

Upon motion by Mr. Charles with a second by Mr. Vay the Board adjourned into Executive Session at 9:30 p.m. to discuss negotiations with the West Irondequoit Educational Secretaries Association.

**Motion Carried: 6-0-0**

The Board returned to Open Session at 10:15 p.m.

**ADJOURNMENT**

There being no further business, the meeting was unanimously adjourned at 10:16 p.m. following a motion by Ms. Stahl with a second by Dr. Steckley.

Respectfully submitted,

Patricia Kelly  
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)