

MINUTES of the Study Session of the Board of Education of the West Irondequoit Central School District, Town of Irondequoit, Monroe County, New York held Thursday evening, January 5, 2017 in the District Office, 321 List Avenue, Rochester, NY

BOARD MEMBERS PRESENT: B. Charles, A. Cunningham, B. Evans, J. Shafer, C. Stahl, M. Steckley, J. Vay

ALSO PRESENT: J. Brennan, J. Crane, S. Ertel, K. Finter, S. Flood, P. Kelly, C. Miga, T. Terranova

Visitors: As per sign in sheet.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. with the pledge of allegiance.

APPROVAL OF AGENDA

Motion was made by Dr. Shafer seconded by Mr. Charles that the agenda be approved as presented.

Motion Carried: 6-0-0

PUBLIC COMMENT

Public Comment

District Resident/Address	Issue/Concern
None.	

Dr. Steckley arrived at 7:06 p.m.

SUPERINTENDENT'S REPORT

Mr. Crane reported that this afternoon the Graduate/Senior Workshop took place. Twenty-three graduates attended. This year it was held in the afternoon rather than the morning. Two assemblies were held, one for the seniors and one for juniors. I H S juniors and seniors had a list of questions for the graduates. The graduates talked about technology and cloud storage using Google Drive vs. Microsoft 365. They also asked the District to consider offering AP Government. Lastly, Mr. Crane reported that on Saturday, January 7, 2017, WICSD will be hosting the showing of I'm Not Racist... Am I? documentary. Following the documentary, training will be offered to those who wish to facilitate the showing of the film in other venues.

REPORT OF THE TREASURER

No Report.

REPORTS OF LEADERSHIP STAFF

Curriculum

1. Curriculum Overview: Social Studies Framework Implementation
Miss Flood reviewed the Social Studies Framework Implementation.

2. 21st Century Innovations Committee Update
Dr. Terranova provided an update.

Personnel

1. Review Personnel Agenda
Dr. Terranova reviewed the January 19, 2017 Personnel agenda.

Business

Audit Committee

No Report.

Facilities Committee

Mr. Brennan provided an update on the lead testing in water. Results are on our Web site and a postcard has been sent to all District residents. Signage has been posted to sinks that should not be used for drinking water.

Approval of the Recommendation of the Committee on Special Education

Committee on Special Education

Upon motion by Mrs. Cunningham with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, that the recommendations dated January 5, 2017 of the Committee on Special Education for the 2016-17 school year be approved as presented.

Motion Carried: 7-0-0

OLD BUSINESS

A. Approval of Revised Policies

Upon motion by Mr. Vay with a second by Mr. Charles the following resolution was offered:

BE IT RESOLVED, that revised policies #5411 Purchasing: Optional Bidding and #5630 Facilities: Inspection, Operation and Maintenance be approved as presented.

Motion Carried: 7-0-0

B. Update on Mission Statement

Dr. Terranova provided an update and shared that the planning meeting will be held on Monday, January 9, 2017.

NEW BUSINESS

A. Review Revised Policy

1. Policy #5661 School Food Service Program

The District Lunch Program complies with all pertinent laws, regulations, and guidelines, some of which require affirmation through Board policy. The Food Service Director remains abreast of these requirements and applies them to the program. Rather than repeat the many (and from time to time, changing) details of the requirements, this policy draft adds language that assures compliance. Issues include meal costs, charging procedures, free and reduced lunch procedures, communications with parents and staff, and nutritional components among others. These issues are extensively set forth in writing through mailings, district

publications, and our website, thus fulfilling the policy's assurance of compliance. The legal references listed are taken from Erie 1's most recent update.

This will be considered the first reading with the second and approval anticipated at the January 19, 2017 Business Meeting.

B. Approval of Cooperative Bid Resolution

Upon motion by Mrs. Cunningham with a second by Ms. Stahl the following resolution was offered:

BE IT RESOLVED, that the Board of Education of the West Irondequoit Central School District, does authorize the purchasing agent for Monroe 2-Orleans BOCES, to enter into any and all Cooperative bidding ventures conducted during the 2016-17 school year.

Motion Carried: 7-0-0

C. Cooperative Bids

1. Cooperative Bid for Health and Safety Supplies

Upon motion by Dr. Steckley with a second by Mr. Vay the following resolution was offered:

BE IT RESOLVED, the West Irondequoit Central School District Board of Education accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Health and Safety Supplies for a contract period of February 1, 2017 through January 31, 2018 awarded to the following:

Pyramid School Products	6510 North 54 th Street Tampa, FL 33510	\$509.90 (estimated costs)
Henry Schein, Inc.	135 Duryea Road Mall Rt. E-270 Melville, NY 11747	\$1,531.60 (estimated costs)
School Health Corp.	865 Muirfield Drive Hanover Park, IL 60133	\$2,971.25 (estimated costs)
Medco Supply	500 Fillmore Avenue Tonawanda, NY 14150	\$3,139.48 (estimated costs)
Conney Safety Products	3202 Lathain Drive Madison, WI 53744	\$153.44 (estimated costs)

Motion Carried: 7-0-0

2. Cooperative Bid for Medical Trainer Supplies

Upon motion by Mr. Charles with a second by Ms. Stahl the following resolution was offered:

BE IT RESOLVED, the West Irondequoit Central School District Board of Education accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Medical Trainer Supplies for a contract period of February 1, 2017 through January 31, 2018 awarded to the following:

Medco Supply	500 Fillmore Avenue Tonawanda, NY 14150
Collins Sports Medicine	370 Paramount Drive Raynham, MA 02767
School Health Corp.	865 Muirfield Drive Hanover, IL 60133
Henry Schein, Inc.	135 Duryea Road Mall Rt. E-270 Melville, NY 11747

Motion Carried: 7-0-0

3. Cooperative Bid for Lunch Paper and Plastic Supplies

Upon motion by Ms. Stahl with a second by Dr. Steckley the following resolution was offered:

BE IT RESOLVED, the West Irondequoit Central School District Board of Education accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Lunch Paper and Plastic Supplies for a contract period of January 1, 2017 through December 31, 2017 awarded to the following:

Regional Distributors, Inc.	1281 Mt. Read. Boulevard Rochester, NY 14606	\$39,053.95 (estimated costs)
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Motion Carried: 7-0-0

4. Cooperative Bid for Food Service Equipment Repair, Maintenance and Installation Service

Upon motion by Mr. Vay with a second by Mr. Charles the following resolution was offered:

BE IT RESOLVED, the West Irondequoit Central School District Board of Education accepts the recommendation of the Monroe #2-Orleans BOCES purchasing agent to enter into the Cooperative Bid for Food Service Equipment Repair, Maintenance and Installation Service for a contract period of January 1, 2017 through December 31, 2017 awarded to the following:

Monroe Piping & Sheet Metal, LLC
68 Humbolt Street
Rochester, NY 14608
(Refrigerated and Non-Refrigerated)
(WICSD is part of Service Area 1)

Motion Carried: 7-0-0

BOARD REPORTS

A. Liaison Reports and Next Scheduled Meeting Date

1. Monroe County School Board Association

- Legislative Committee (Ann Cunningham, Bill Evans, Carolyn Stahl)
Ms. Stahl reported that the Legislative Committee met on January 4 and role played for the upcoming Legislative Breakfast on February 11.
- Labor Relations (Bill Evans, John Vay)
Mr. Vay reported that the next meeting is January 18 and the topic is Teacher Tenure Process.
- Information Exchange (Brian Charles, John Shafer)
Dr. Shafer reported that the next meeting is January 11 and the topic is Trauma: Effects on the Brain and Learning.

2. School/Community Groups

- Helmer Nature Center (Meg Steckley, John Vay)
Mr. Vay reported that the next meeting is January 31. Mrs. Cunningham thanked resident Paul Dill for his work in transporting Christmas trees to the HNC for recycling.
- PTSA (Ann Cunningham)
Mrs. Cunningham reported that the next meeting is January 10.
- WIF (Ann Cunningham)
Mrs. Cunningham reported that a meeting was held on December 19, 2016.
- WI Alumni Association (Brian Charles)
Mr. Charles reported that there is a group of West Irondequoit graduates on LinkedIn that may be possible contacts for the Alumni Association.
- TLC (John Shafer, Carolyn Stahl)
Dr. Shafer and Ms. Stahl reported that next meeting is February 9.
- Facilities (Bill Evans, John Vay)
Mr. Vay reported that the next meeting is January 10.

3. Schools

- Irondequoit High School (Meg Steckley)
Dr. Steckley reported that she and Mr. Lauf are working to schedule classroom visits.
- Dake Junior High (John Shafer)
Dr. Shafer reported that he visited classrooms in December and also shared that school newsletters are very informative. He is also planning to attend a faculty meeting soon.
- Rogers (Ann Cunningham)
No Report.
- Iroquois (Brian Charles)
Mr. Charles reported that he plans to visit classrooms soon.
- Briarwood/Colebrook (Carolyn Stahl)
No Report.
- Brookview/Seneca (John Vay)
Mr. Vay reported that he is working to schedule classroom visits.
- Listwood/Southlawn (Bill Evans)
Mr. Evans reported that he is working to schedule classroom visits.

B. Correspondence

Mr. Evans reported that the Board had the opportunity to meet with Senator Funke and his colleague Gloria Hunter. They had a good conversation.

C. Review of Future Meetings

Business Meeting	Thursday, January 19, 2017	7:00 p.m.	Dake
Staff Recognition			
Board Workshop	Thursday, January 26, 2017	5:30 p.m.	District Office
Study Session	Thursday, February 2, 2017	7:00 p.m.	Rogers

EXECUTIVE SESSION

Upon motion by Dr. Steckley with a second by Ms. Stahl the Board of Education adjourned into Executive Session at 8:37 p.m. to discuss the employment history of a particular person(s).

Motion Carried: 7-0-0

The Board returned to Open Session at 10:45 p.m.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 10:46 p.m. following a motion by Ms. Stahl with a second by Dr. Shafer.

Respectfully submitted,

Patricia Kelly
School District Clerk

(Copies of all above-mentioned actions are filed with the supplemental file of the minutes of the meeting.)