

**SANTA CRUZ CITY SCHOOLS**  
**BOND OVERSIGHT COMMITTEE MEETING**  
**SANTA CRUZ CITY SCHOOLS DISTRICT OFFICE**  
**VIRTUAL MEETING VIA ZOOM**  
**MARCH 26, 2020**  
**Minutes**

**Call to Order**

The meeting was called to order at 6:05 p.m. -by ZOOM by Chair Bill Tysseling. Assistant Superintendent for Business Services Jimmy Monreal welcomed all present to the meeting.

**Attendance at Meeting:**

Colleen Harrison – Business Community  
Steve Houser – At Large  
Kurt Meeker – At Large  
Thomas Parker – Senior Community, Vice Chair  
William Tysseling – At Large, Chair  
John McKelvey – At Large  
Maryanne Campbell – Elementary & Middle School Parent

**Absent:**

Steve Kingsley-Jones – Elementary & Middle School Parent

**Staff:**

Jim Monreal, Asst. Supt., Business Services, SCCS  
Catherine Meyer-Johnson, Executive Asst., Business Services, SCCS  
Trevor Miller, Director, Facility Services, SCCS  
Kris Munro, Superintendent, SCCS

**Public Visitors:**

Charles Raibley, Auditor, Crowe & Horwath

**Public Comment**

None

**Approval of Minutes for September 23, 2019 Regular Meeting**

Members reviewed the draft Minutes for the 09/23/2019 meeting of the BOC. The minutes were unanimously approved.

**Bond Projects Update**

Director Trevor Miller presented a slide show of projects at the sites.

- Soquel High – Modernization in the 100 (Administration / Library and 12 classrooms) is complete and 200 buildings (classrooms and science labs) are nearing completion.
- Harbor High – new outdoor basketball courts and sand volleyball courts are complete. The Fine Arts building is paused as we assess budget availability to determine scopol.
- Santa Cruz High – Gym make-over complete and new compact shelving at the library. Planning is ongoing for the Pool House, Building C & D and Main Building basement remodel.

- Mission Hill Middle School – new fencing in front of school parking lot. Plans DSA approval for field replacement.
- Delaveaga Elementary – Modernization is almost complete on the 60% of classrooms and office areas that were contracted.
- Bay View Elementary – similar to Delaveaga. Modernization is almost complete on the 60% of classrooms and office areas that were contracted. DROPS program involves rain catchment tanks, a tiered system of bioswale filters to treat rainwater before it flows into school drains is complete.
- Gault Elementary – New playground complete. Design has begun for a new two story classroom building.
- Branciforte Small Schools – Damaged portable removed. Leased portable scheduled to be removed any day and plans for campus replacement are nearing completion.
- Westlake Elementary – Second ADA lift installed as well as new bottle filler drinking fountains as well as some perimeter fencing. Fencing on hold due to discovery of a high pressure gas line.

### **2018-19 Measures A and B Unaudited Actuals Report**

Charles Raibley presented 2018-2019 Measure A and B actual report. Members reviewed reports for the period 7/1/18 through 6/30/19 showing total expenditures by elementary and secondary districts, expenditures by school site, and school site expenditures by project. Approximately \$64 million has been spent to date for both measures.

Discussion followed.

- Measure A for Fiscal Year 2018-2019 financial and performance audit first part referenced no issues to report with unmodified opinion. Performance audit on the last page provided a summary of what they did. Overall objective and expenditures met Prop 39, as authorized by the Board. Resulted in no issues and unmodified opinion. \$32.8m, tested sample of \$12m, 37% of total. Spent on appropriate items and no exceptions to note. SCCS Board has approved
- Measure B for Fiscal Year 2018-2019 financial and performance audit referenced no issues to report with unmodified opinion. Performance audit met Prop 39 resulted in no issues or questions and unmodified opinion.

Bill Tysseling made a motion to accept the report and recommend it to the Board. Kurt Meeker moved and Thomas Parker seconded the motion.

Comment: There were concerns about school organizations avoiding constraints on spending and using bond funds for operations. The oversight committee is to monitor as objective observers. Jim thanked Charles who presented to the Board as well via Zoom.

### **Annual Report**

Review the list of projects and statements. Thomas Parker will provide a docu sign to everyone on the BOC allowing everyone to sign it. Bill Tysseling made a motion to accept the report and recommend it to the Board. Thomas Parker moved and Maryanne Campbell seconded the motion.

### **Election Officers Nominations**

- President: Bill Tysseling
- Vice Chair: Kurt Meeker

All members of the Bond Oversight Committee unanimously approved the officer nominations.

### **Future Meetings & Closing Comments**

The BOC is done for the 2019-2020 school year. Next meeting dates are September 2020, January 2021, and March 2021.

Jim Monreal thanked the committee for their time and commitment this year. The BOC offers valuable services to the district and everyone appreciates their commitment.

There being no further business, a motion was made and approved to adjourn the meeting at 6:51 pm

Respectfully submitted,

Jim Monreal  
Assistant Superintendent  
Business Services

Catherine Meyer-Johnson  
Executive Assistant  
Business Services