

**SANTA CRUZ CITY SCHOOLS
BOND OVERSIGHT COMMITTEE MEETING
SANTA CRUZ CITY SCHOOLS DISTRICT OFFICE
133 MISSION STREET, SANTA CRUZ, CA
JANUARY 30, 2019**

Minutes

Call to Order

Chair Bill Tysseling called the meeting to order at 6:00 p.m. in the Santa Cruz City Schools District Office. Asst. Supt. Pat Gaffney welcomed all present to the meeting and stated that the purpose of this meeting was to review and finalize the Committee's annual report to the Board of Trustees.

Attendance at Meeting:

Colleen Harrison – Business Community
Maryanne Campbell – Elementary & Middle School Parent
Steve Houser – At Large
Steve Kingsley-Jones – Elementary & Middle School Parent
Kurt Meeker – At Large
Thomas Parker – Senior Community, Vice Chair
William Tysseling – At Large, Chair

Absent:

John McKelvey – At Large

Staff:

Patrick Gaffney, Asst. Supt., Business Services, SCCS
Catherine Meyer-Johnson, Executive Asst., Business Services, SCCS

Public Visitors:

None.

Public Comment

None.

Draft Annual Report to the SCCS Board for Fiscal Year 2017-18

Members reviewed a draft of the report. Chair Tysseling requested and received a Motion to forward the report to the Board. Discussion followed.

Clarification was requested on the period of time covered by this report. 2017-18 refers to the fiscal year 2017-18, which is aligned with the bond audits recently received by the Committee. The title was edited to read "Fiscal Year 2017-18".

Members asked that the section listing meeting dates be clarified to show that the representative of Crowe Horwath, the audit firm, attended on 1/8/19. It was commented that in the future, it would be better if the audit representation letter be signed by one of the firm's partners, rather than with the firm's name.

Members requested that the dollar amount of bond funds spent in 2017-18 be specified in the final paragraph. Using the information provided in the audit, the report was edited to read:

"Based upon the audit reports that we reviewed, the materials furnished us and the conversations had in the three meetings, the Bond Oversight Committee believes that all the 2017-18 expenditures made with

Measure A totaling \$15,344,883 and Measure B funds totaling \$3,983,881 are aligned with the language as set forth in the ballot measures and hereby submit our report to the Board of Trustees.”

Members then unanimously approved the final report (M/S/P, Kingsley-Jones/Harrison/7-0), which will be presented to the SCCS Board of Trustees at their meeting on 2/6/19. Members requested an email informing them of the start time of the meeting.

There being no further business, Chair Tyselling adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Patrick Gaffney
Assistant Superintendent
Business Services

Catherine Meyer-Johnson
Executive Assistant
Business Services