

PTSG Minutes
Tuesday, January 11, 2022 6:30 PM
TFA Library and Zoom Virtual Meeting room: 364-176-9355 Password: 283725

<u>Attendance</u>	Jennifer Vesey	Mrs. Forsyth
Michelle Smith	Cassie Hayes	Tom Huot
Elizabeth Sanville	Samantha Murch	Shahad J.
Susan Lawton	Alyson Felo	Joy Schmidt
Scott Perron	Mr. Tebbetts	

Quorum Present

1. President's Report

1. Reading of the purpose of the PTSG

- The purpose of Founders PTSG is to enhance and support the educational experience at The Founders Academy, develop a closer connection between school and home by encouraging parental involvement, and enrich the overall environment at The Founders Academy through volunteer and financial support.

2. Introduction / Welcome

- everyone introduced themselves

c. Dean Hayes report

- Updated COVID guidance sent to school from the state. Rise in cases.
- We have contracted with an MD and she is advising people on the administration, this has been an excellent resource for the school this year
- Please keep your kids home with mild symptoms, parents have been doing a great job with this ask
- The Dean asked Student Senate to postpone Winter Games Night because of the number of cases and teachers who are out.

2. Treasurer's Report

1. Balance Sheet as of December 31, 2021

2. YTD Budget as of January 10, 2022

3. Income expense process review

- Expenses have not changed
- Finance and Fundraising on Thursday at 6:30 in library
- All income needs to come through the treasurer to make sure that the costs are validated. Please save your

receipts and make sure that everything goes through the treasurer, Scott

3. Secretary Report

1. Previous meeting minutes review and vote to approve
2. Marketing / Communication plan for remainder of the year
 - Midyear blast for membership through paper
 - Use of social media
 - Submission of announcements to the Dean for her weekly email- need to be in a format that can be cut and pasted
 - More communication discussion took place during the membership report

4. Membership Report

1. New members
 - Currently 54 members
2. Working to make a google form/ link to Paypal account
 - Mr. Tebbets and Scott Perron will work together to develop a paypal link so that it can be sent out to parents and they can sign up without submitting to the office
3. Opportunities for increasing membership?
 - Last week in January targeting for a flier to go home and for a PTSG membership and meeting
 - Have it added to the newsletter that Dean Hayes sends out
 - Include information about how to join the community Facebook page
 - Making a QR code for people to click on to join- Franky said that she might be able to help develop this so that at events people can just click the QR and join.

5. Student Liaison to Senate Report

1. Shahad J.
 - Candy Gram fundraiser was a huge success \$509
 - Winter Games will be postponed
 - A lot of Senate is working this weekend or quarantined
 - Students are talking about the temperature of the school being too cold
 - Chaperones are needed for Winter Games please see Elizabeth Sanville

- Spring Fling was mentioned. More follow up will come at another meeting.
- Committee reports when things get bumped it's good to do it more than a week out, kids need to give two weeks notice to their jobs.
- More events are being planned

6. Assign committee leads for the following

■ Fundraising

- Tom H is helping with Fundraising
- Maria is doing penny wars

■ Teacher Appreciation

- PTSG student group is willing to help with that
- Michelle has two people willing to help
- Each club might take a day on the
- NJHS and other clubs may want to own a day
- Posting a standing meeting
- Approach the finance team for the needs
- Report back to the PTSG on things that will happen

■ Student Recognition

- Joy Schmidt willing to help lead this team

■ Beautification

- Scott Perron has indicated that he can step up for this committee, however, the finance committee may be recommending modification to the budget for the remainder of the year to align to current priorities, and perhaps put another priority ahead of beautification for the remainder of the school year. More to come after the finance discussion and subsequent motion in budget modifications.

■ Other committees?

1. Restaurant night coordinator

- We need to see if anyone is interested in this at the next meeting.

2. Newsletter

- Right now we will be sticking to announcements through the Dean and are aiming to have a paper flier go home end of January/beginning of February

3. PTSG after school student group

- Great group of kids, looking for opportunities to serve around the school

2. Fundraising Committee

- Chunky's Night status
- Penny Wars
- Other opportunities (Locks ?)
- Summer send off (The Summer Safety Send off?)
- Coordinate with all school fundraising calendar - need information from Admin
 - These things were tabled in order to be discussed at the upcoming Budget/Finance meeting.

7. New Business

- Susan asked are we planning on a semiformal or end of the year dance
- There's no plans for a middle school end of year dance for 8th grade but it is possible to do. In asking the Dean how she wants to proceed because of COVID she said that she would prefer that we plan for what we want, but realize things could change at the last minute
- They are hoping to have an in person step up night.

Adjourn the meeting 7:35

Next meetings:

Fundraising and Finance on Thursday, January 13th at 6:30 in library (changed for this month only)

February General Meeting on Tuesday, February 1, 2022 at 6:30