



SIERRA SANDS Unified School District

Title I, Part A School Parent and Family Engagement Policy

Gateway Elementary with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in Every Student Succeeds Act (ESSA) sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing and distributing, a written school parent and family engagement policy, agreed upon by such parents/guardians for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

The school has developed a written Title I parent and family engagement policy with input from Title I parents and family members. Parents are asked to review the policy and provide input for revisions to the policy in a variety of venues, including the annual Title 1 meeting. Input is processed through the School Site Council meetings held during the fall. The school has distributed the policy to parents and family members using ParentSquare or through parent-teacher conference opportunities. Parents new to the school are provided a copy during the registration process.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

The planning, review, and amendment of a parent and family engagement school policy is discussed at the School Site Council meetings which are held four to five times throughout the school year. The posted School Site Council agenda notifies parents when the policy will be discussed and reviewed for revisions. The members of the School Site Council, which includes representation of Title I students, are given a copy of the current policy for review and asked to come prepared with suggestions to improve the policy.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b] [3]):

Sierra Sands Unified School District has a parent and family engagement policy that applies to all parents and family members in all schools. The Superintendent's Council reviews the policy in November and makes any necessary adjustments. The district annually meets with the District English Learner Advisory, Superintendent's Council, and LCAP educational partners to review results of the annual evaluation of the policy and input from educational partners. This information is then used to develop, revise, and review the parent and family engagement policy.

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the state (ESSA Section 1116[b][4]):

Families can provide comments and suggestions during ELAC, Title 1 Annual Meeting, and community forums. Parents and family members of children participating in Title I, Part A programs can contact the school site principal if they find the plan unsatisfactory. The school site principal will relay the concerns to the Coordinator of State and Federal Programs.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents/guardians of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c] [1]):

The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. A flyer is sent out that states the date, location, and time of the annual Title I meeting.

At the annual Title I Parent Meeting, parents are encouraged to request more Title I parent meetings as needed. Days and times are discussed. In addition, parents are encouraged to attend the School Site Council meetings to further learn about school programs. Parents are encouraged to provide ongoing input concerning academic programs and the parent engagement policy. Parents are also encouraged to feel comfortable in communicating with their child's teacher regarding any concerns about their child's progress.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening, or other ways, and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

The annual Title I meeting is held in conjunction with the Back to School Night on August 22, 2022, in the fall or with a family night. All parents are invited to attend the

School Site Council meetings which are held four to five times throughout the school year. Parents are informed of the meeting dates via the monthly newsletter and posting of meeting notices on the school marquee and in the office. The agenda is posted in the school office at least 72 hours in advance of the meeting. Child care is provided for families if necessary.

Describe how parents and family members of participating children are involved, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of a schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

The planning, review, and improvement of Title I programs are discussed at the School Site Council meetings which are held four to five times throughout the school year. The posted School Site Council agenda notifies parents when the Title I programs will be discussed and when the parent engagement policy will be reviewed for revisions. The members of the School Site Council, which includes representation of Title I students, are given a copy of the current policy for review and asked to come prepared with suggestions to improve the policy. The schoolwide program plan is also jointly developed through the School Site Council with input from the English Learner Advisory Committee (ELAC) and parent input submitted to the principal.

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; and if requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):

The school provides parents of participating students with timely information about the Title I program through: parent-teacher conferences, Title I parent meetings, School Site Council, and the English Learner Advisory Committee.

A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards are provided through: Back to School Night, Open House, parent conferences, Student Study Teams, School Site Council, the English Learner Advisory Committee (ELAC), School Plan for Student Achievement, school and district website information, report cards and information on local and state assessments.

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible are provided through requesting a meeting with a child's teacher at any time throughout the school year. A meeting can be requested via a phone call, email, or letter.

Parent conferences are specially designed to address student needs. Formal parent conferences occur two times per school year (November and March as needed). At least one week prior to the scheduled conferences, a notice is given to the students to give to their parents. These notices are provided in English and Spanish. Parents can request a translator if needed. Parents are also reminded of parent conferences via the monthly newsletter and posting of meeting notices on the school marquee and in the office. If a parent cannot attend a meeting, a phone conference is encouraged and the teacher ensures that information such as report cards and Compacts are sent home. Whenever possible, teachers will reschedule a parent conference to meet the parent's needs.

Parents and staff can request a Student Study Team meeting to discuss student concerns.

Scheduled meetings are planned for students with Individual Educational Plans (IEPs) and/or 504 Plans.

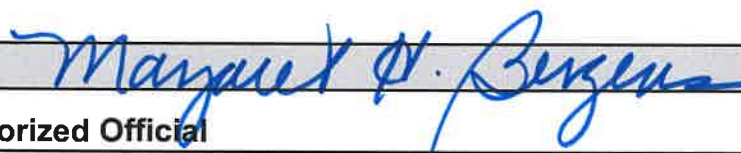
Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

Parent concerns will be brought to the attention of the principal and School Site Council.

Gateway Elementary's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on October 13, 2022. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before November 14, 2022.

Signature Page

Margaret H. Bergens



Name and Title of Authorized Official

Gateway LEA, Principal

Date

October 13, 2022

