

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL BUILDING COMMITTEE MEETING**
December 14 , 2021 at 5:15 p.m.
Meeting Remotely via Zoom Technology

DRAFT

VOTING COMMITTEE MEMBERS IN ATTENDANCE: Joseph Gleason, Leah Vivirito, Amy Cohen, Ken Frommer, , Bob Czekanski, Jennifer d'Entremont, Stacey Dupuis, Scott Gibson, Kirk Downing, Steve Rubenstein, Kim Earley, Maura Bailey

NON VOTING COMMITTEE MEMBERS IN ATTENDANCE: Pat Marone

ABSENT: Chris Buck , Attorney Hartnagle, Orlando Pacheco, Kate Boynton

Non-Member Invitees: Mary Ann Williams, Sy Nguyen - Skanska USA

I. CALL TO ORDER :

Chairman Gleason called the meeting to order at 5:16PM

II. Citizens Comments

None

III. APPROVAL OF MEETING MINUTES:

October 19, 2021- minutes moved to the next meeting for approval

IV. REPORTS:

(a.) and (b.) Status and up-date report from the Skanska USA (Owner's Project Manager)

Superintendent Downing informed the committee that the MSBA selected the firm Kaestle Boos and Associates. Ms. Williams explained the process to the committee and commended the participation of the three local members of this subcommittee. Ms. William assured the committee that the firm selected has experience in complicated sites, high schools and regional high schools in particular. Ms. Williams updated the committee that the fee proposal offered by Kaestle Boos would be \$825K. This was below the advertised amount. This will include the standard boilerplate contract from the MSBA as the draft of the contract and will include what will be included in the basic services. The contract still needs to be secured and then a generalized communication can go out to the community.

Motion to authorize the NRSD to review the contract and to engage the Architectural Firm- Bob Czekanski

Motion seconded by Steve Rubenstein

Motion was approved by all voting members in attendance .

Report from the Community Engagement and Outreach (C.E.O.) Subcommittee.

Ms. Cohen reported that the committee is working on developing a website to contain information about the project that would be easily accessible to the community at large.
The site is now hosted by a district google site and will have a separate email for communication.

V. NEW BUSINESS:

(a.) Discussion on approval of project invoices.

Ms. Marone discussed how we need to streamline the process for approving invoices. They would be presented to this committee for approval and then become part of the warrant process and approved by the NRSD School Committee. We should be meeting monthly to discuss/approve invoices.

(b.) Discussion and/or approval of Invoice Nos. 1 and 2 from Skanska USA

Motion to Approve Invoice Nos. 1 and 2 : Steve Rubenstein
Motion was seconded by : Bob Czeskanski
Motion was approved by all voting members in attendance.

(c.) Introduction and discussion on the visioning process and the next steps in the feasibility timeline.

Ms. Williams - in January we would hope to have approval of the designer contract, a timeline and proposed cash flow. The educational planner should also be scheduled and discuss vision and ideas and map out where we will go with the educational plan and how that will all take place. Discuss the core educational priorities of the district and how we would move together as a group.

VI. UNFINISHED BUSINESS: None

**VII ESTABLISH NEXT MEETING DATE AND CONSIDER ITEMS FOR
NEXT AGENDA: CEO report , OPM report, Designer Selection committee, Site Visit updates**

Motion to schedule the next meeting for January 18th, 2021 7PM- Bob Czeskanski
Motion seconded by : [Leah Vivirito](#)
Motion was approved by all voting members in attendance.

VII Motion to adjourn the meeting at 6:21PM Jennifer d'Entremont
Motion seconded by : Steve Rubenstein
Motion was approved by all voting members in attendance.

