

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Remote meeting via Zoom Technology

This meeting was held remotely, the Nashoba Regional School Committee adheres to Open Meeting Law (OML) Regulations, which have been altered. Here is a link to that order: <https://malegislature.gov/Laws/SessionLaws/Acts/2021/Chapter20>

June 15, 2022

**SCHOOL COMMITTEE IN ATTENDANCE:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Brett Collins, Mike Horesh, Stephen Rubinstein and Rich Eckel (joined meeting at 7:22 pm)

**ABSENT:** Shawn Windsor

**6:30 PM Call to Order of Regular Meeting and Pledge of Allegiance**

**6:30 PM EXECUTIVE SESSION**

Pursuant to M.G.L. c. 30A, §21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Superintendent of Schools. "School Committee will return to open session at the conclusion of Executive Session.

**MOTION**

Leah Vivirito moved to go into Executive Session at 6:32 pm pursuant to M.G.L. c. 30A, §21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Superintendent of Schools, based on my belief that having the discussion in open session may have a detrimental effect on the bargaining position of the School Committee Executive Session will include only the School Committee. School Committee will return to open session at the conclusion of Executive Session; seconded by Amy Cohen

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Stephen Rubinstein	Yes

**VOTED AND PASSED. (9-0-0)**

Committee returned to open session at 7:10 PM

**CITIZENS COMMENTS**

None

**7:11 PM CONSENT AGENDA**

Topics on consent agenda include:

Warrants of June 17, 2022

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4267	06/17/22	VENDOR FY22	\$ 474,547.81
4268	06/17/22	AP ACH FY 22	\$ 126,537.02
4269	06/17/22	BENEFIT FY22	\$ 5,411.24
4270	06/17/22	PAYROLL FY22	\$3,178,494.97

Draft Meeting Minutes of June 1, 2022

**MOTION**

Mike Horesh moved to approve the consent agenda of June 15, 2022 containing the meeting minutes of June 1, 2022 and the warrants of June 17, 2022; seconded by Sharon Poch

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Stephen Rubinstein	Yes

**VOTED AND PASSED. (9-0-0)**

**7:13 PM SCHOOL COMMITTEE CHAIRPERSON UPDATE**

Chairperson Vivirito provided a spreadsheet listing the 2022-2023 subcommittee assignments. No discussion ensued.

**7:15 PM SUPERINTENDENT’S REPORT**

Superintendent Downing and Assistant Superintendent Dr. Maguire provided district updates; the report can be viewed in its entirety [here](#).

Ms. Friend provided her bio, thanked the Superintendent for his recommendation to appoint her as Assistant Superintendent of Teaching and Learning. Ms. Friend stated she is very excited to help lead the district into the future.

**7:23 PM NEW BUSINESS**

**7:23 PM Presentation of Draft Strategic Planning and Nashoba Portrait of a Graduate**

Superintendent Downing advised the title of the strategic plan is “Learning Along the Great Road”, as all our schools are located off Rt. 117 (Great Road). Mr. Downing reviewed the plan reviewing, what is the strategic plan, the process, the mission statement, core values, vision, theory of action, plan themes, connections and community and culture. Superintendent Downing also reviewed the core competencies that make up a Portrait of a NRHS Graduate, communication, creativity, empathy, culturally competent global citizens, learners mindset and perseverance. Mr. Downing advised the committee was comprised of stakeholders including, parents, central office staff, principals, community leaders and school committee members. Superintendent Downing thanked Teaching and Learning Alliance for their guidance in developing the plan including Scott Borstel, Ed Lee and Zeff Gianetti.

**7:58 PM Approval of Assistant Superintendent Appointment**

Superintendent Downing as stated in his Superintendent Update earlier he is recommending Laura Friend to be appointed as Assistant Superintendent of Teaching and Learning

**MOTION**

Mike Horesh moved to accept the Superintendent’s recommendation to appoint Laura Friend as Assistant Superintendent of Teaching and Learning effective July 1, 2022; seconded by Sharon Poch

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Rich Eckel	Yes

**VOTED AND PASSED. (9-0-0)**

**8:04 PM DIRECTOR OF BUSINESS AND OPERATIONS REPORT**

In the absence of Ms. Marone, Mr. Eckel, member of the Budget and Warrant Subcommittee, reviewed the May 2022 Results of Operations.

Ms. Friend advised the Luther Burbank and Mary Rowlandson schools have received a donation to Luther Burbank Middle School and Mary Rowlandson Elementary School, the amount of \$2000.00 has been offered to the Luther Burbank Middle School athletic and music program and a gift in the amount of \$1000.00 has been offered to the Mary Rowlandson music program. These generous donations have been made by Jason and Lesley Allison

**MOTION**

Mike Horesh moved to accept the donation to Luther Burbank Middle School and Mary Rowlandson Elementary School, the amount of \$2000.00 has been offered to the Luther Burbank Middle School athletic and music program and a gift in the amount of \$1000.00 has been offered to the Mary Rowlandson music program. These generous donations have been made by Jason and Lesley Allison; seconded by Amy Cohen

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Rich Eckel	Yes

**VOTED AND PASSED. (9-0-0)**

**8:15 PM NRHS STUDENT REPRESENTATIVE REPORT**

Dan Aube NRHS Student Representatives to the School Committee provided an update on current events and athletics at Nashoba Regional High School.

**8:20 PM UNFINISHED BUSINESS**

**22-23 SY Calendar Revision / DEARJ Calendar Recommendations**

**MOTION**

Mike Horesh moved to approve the revisions to the 2022-2023 SY Calendar as presented; seconded by Leah Vivirito

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Rich Eckel	Yes

**VOTED AND PASSED. (9-0-0)**

**NRHS SY22-23 Handbook**

**MOTION**

Mike Horesh moved to approve the SY22-23 NRHS Handbook as presented; seconded by Sharon Poch

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Rich Eckel	Yes

**VOTED AND PASSED. (9-0-0)**

**Harassment Policies**

**MOTION**

Mike Horesh moved to adopt the revisions to policies ACAB, JICK, AC and AC-R as presented; seconded by Sharon Poch

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes

Rich Eckel Yes

**VOTED AND PASSED. (9-0-0)**

**8:26 PM SUBCOMMITTEE/ADVISORY REPORTS**

**Budget and Warrant Subcommittee**

Mr. Eckel advised the B & W and Audit advisory held a join meeting on Monday, at which time the draft audit was presented by the auditor, the final audit is expecting in June. Mr. Eckel advised the audit was a “clean audit”. Mr. Horesh advised the committee also discussed OPEB. The committee discussed the OPEB liability.

**Communication Subcommittee**

No Report

**NRHS School Building Committee**

Mr. Gleason reported the third public forum for the School Building Project was held last night, this forum was focused on the options review and site selections. Mr. Gleason reviewed the four options available, 1. a code upgrade to the existing building, 2. a renovation of the existing building, 3. a renovation and addition to the existing building and 4. a new build. Mr. Gleason advised the district is currently committed to the current location of the high school. The building committee will be meeting on Tuesday, June 21<sup>st</sup> to approve the preliminary program submission to the MSBA, this report is a summary of the actions of the School Building Committee from December 2020 to date. Mr. Gleason advised the SBC will be meeting twice on June 22<sup>nd</sup>, first to approve the submission and the next meeting to approve the minutes which must be submitted with the program submission.

**Personnel Subcommittee**

No report

**Policy Subcommittee**

No report

**Advisory Reports**

**Audit Advisory**

No Report

**Diversity, Equity, Acceptance and Racial Justice Advisory (DEARJ)**

Ms. Poch reported

**Regional Agreement Amendment Advisory Committee (RAAAC)**

No Report

**Special Education Parent Advisory Council (SEPAC)**

No Report

**9:23 PM ITEMS FOR NEXT/FUTURE AGENDAS**

The committee reviewed the planning calendar for upcoming meeting items.

**ADJOURN**

**MOTION**

Leah Vivirito moved to adjourn at 8:44 pm; seconded by Stephen Rubinstein

**Roll Call:**

Joseph Gleason	Yes
Leah Vivirito	Yes
Karen Devine	Yes
Amy Vessels	Yes
Mike Horesh	Yes
Amy Cohen	Yes
Sharon Poch	Yes
Brett Collins	Yes
Stephen Rubinstein	Yes
Rich Eckel	Yes

**VOTED AND PASSED. (10-0-0)**

**Reference Documents and Presentations**

Agenda  
Superintendent's Update  
Laura Friend Resume  
NRSD Strategic Plan - Draft  
Strategic Plan/Portrait of a Graduate Presentation  
Portrait of a Graduate Recommendation Memo  
Results of Operations May 2022  
Mary Rowlandson / Luther Burbank Donation Acceptance  
2022-2023 SY Proposed Calendar Revision  
DEARJ Calendar Revision Recommendations  
Policy AC Final Version  
Policy AC-R Final Version  
Policy ACAB Final Version  
Policy JICK Final Version  
NRHS 22-23 Handbook Memo  
NRHS 22-23 Draft Handbook  
Draft Meeting Minutes of June 1, 2022

Approved by NRSC 6/22/22  
Submitted by Aleta Masterson

*Aleta S. Masterson*

Executive Assistant to the  
Superintendent/Assistant Superintendent