



NASHOBA Regional School Committee Personnel Subcommittee Meeting

Minutes of

October 6, 2021

5:00 PM

Meeting via Zoom

- I. **Call to Order:** The meeting was called to order at 5:07PM by PSC Chair Leah Vivirito. In attendance-Leah Vivirito and Dr. Mary McCarthy.

- II. **New Business:**
None

- III. **Unfinished Business:**
 - SC goal from the Personnel Subcommittee was posted in spreadsheet. Discussion ensued regarding using PSC goal as a model for other subcommittees to develop the other goals as S.M.A.R.T. goals.
 - Review of description from SC handbook of tasks assigned to the PSC Dr. McCarthy brought up discussion last year led by HR Director of salary changes for existing administrative positions. Chair Vivirito will discuss with Superintendent Downing.

Superintendent Downing will present his preliminary goals to School Committee on Nov. 3 and his finalized goals to School Committee on Nov. 17. On Nov. 3 prior to Superintendent's presentation of his goals, PSC will present the first PD session on Superintendent Evaluation.

- IV. **Minutes of 8/24/21 and 9/22/21** were approved. Motion to approve by Dr. McCarthy, seconded by Chair Vivirito. Vote: 2 Yea, 0 no, 0 abstain.

- V. **Items for Next Agenda:** continuing review with superintendent downing of superintendent goals

- VI. **Motion to Adjourn** was made at 5:22 PM by Dr. McCarthy, seconded by Chair Vivirito. Vote : 2 Yes, 0 no, 0 abstain.