

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

May 7, 2013

SCHOOL COMMITTEE IN ATTENDANCE: Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell(arrived at 6:25 pm), Julie Fay, Kara Keith, and Reta Rupich

ABSENT: Lynn Colletti

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, George King, Assistant Superintendent

CALL TO ORDER

Ms. Federspiel called the meeting to order at 6:18 PM in the School Committee Conference Room

Ms. Federspiel thanked departing school committee member Kathy Owen for her service and dedication to the school committee for the past three years. Ms. Federspiel also thanked our Student Representative Louise Bennett and our Videographer, John Kilgo for their service to the school committee, both are seniors and will be heading off to college in the Fall.

CONSENT AGENDA

Topics on consent agenda included:

May 10, 2013 Warrant

| <u>WARRANT NO.</u> | <u>DATE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|-------------|--------------------|----------------|
| 3321 | 5/10/13 | VENDOR | \$ 412,994.09 |
| 3322 | 5/10/13 | BENEFIT | \$ 589,239.08 |
| 3323 | 5/10/13 | PAYROLL | \$1,179,436.15 |

Minutes of April 23, 2013

CORRESPONDENCE

Ms. Fay received a correspondence regarding substitute teacher and whom to address their issues to. Ms. Federspiel received a correspondence regarding how students are chosen to participate in the National Honor Society and concerns regarding that process.

SUPERINTENDENT'S REPORT

Town Meeting

Mr. Wood stated the budget passed in all three towns and thanked all the school committee, staff and parents who came out in support of the district. Mr. Wood reported that all capital projects at the elementary level passed with the exception of the road repair on Hartley Road.

Student Recognition

Mr. Wood recognized the Nashoba Regional High School Class of 2013 Valedictorian, Alex Ablavsky and Salutatorian, Steven Tang. Mr. Wood read the press release describing the outstanding characteristics of both students, press release can be found on the front page of the district website at www.nrsd.net

School Councils

Dr. Graham, Principal of Nashoba Regional High School reported Newsweek has released their list of high schools in America, NRHS was listed 15 in the State and 451 nationally. Dr. Graham reported on all the end of year events, Jr. prom, graduation, senior breakfast and also report they are in the process of building their master schedule. Dr. Graham and Brendan Owen, student representative to the school council reported on the progress in the school improvement plan including safety and culture at the high school.

Mr. Bates, Principal of Florence Sawyer School reported on the Spring parent teacher conferences, stating all conference went well and teachers were available if parents needed more time after their conferences. Mr. Bates also reported that NASA astronaut, Steven Bowen is coming to FSS to speak to middle school students on Thursday. Mr. Bates reported FSS held a DI carnival to support the team whom are state champions and will be competing in the Global completion in Tenn. Mr. Bates also reported that PAC raised over \$10,000 in their Spelling fundraiser with that a tricycle raise was held in which the principal and assistant principals dressed as superheroes and raced tricycles.

Mr. O'Shea, Principal of Mary Rowlandson Elementary School introduced Dawn Cote, member of the School Council and reported at the last school council meeting social media and the school surveys were discussed. Ms. Cote stated the council revamped the surveys that were used in the past, the council decided on three different surveys in hopes that parents would reply to a few brief surveys rather than one large, the first two, school safety and communication/climate have been sent out the last is academics and will be sent out shortly. Mr. O'Shea reported they are receiving good comments and positive results on the two surveys that have been sent. Mr. O'Shea gave a update on enrichment at MRE.

Responsive Classroom Presentation

Mr. Wood introduced Kevin LaCoste, Principal of The Center School and Karen Mayotte, Grade 1 Teacher at The Center School who presented an interactive presentation of the Responsive Classroom and explained the importance and purpose of the morning meeting and the morning message.

SUBCOMMITTEE REPORTS

Student Advisory Report

Ms. Bennett reported;

- Spring sports are off to a good start! We were very lucky to start spring tryouts and practice on time with allowing all of our teams to have time on the turf field while there was still snow on our grass fields.
- The girls track team is 5-0 and undefeated in the league; while the boys team is 4-1. Nashoba will be hosting the Mid-Wach B League Championship meet next week.
- The girls and boys tennis teams have moved up to the Mid-Wach A league this spring. The boys' are currently 5-4 and the girls are 6-3. Both teams are doing well and very happy to be playing on our new courts!
- The baseball team is 10-2 and has secured a post-season berth this spring. The team is 6-0 in league play and has their eyes on winning the league championship. The team is currently ranked No. 7 in Central Mass and 12th in the state. The varsity team will host Wachusett tomorrow afternoon at 4pm.
- The softball team is 9-3 and looking for their tenth win to secure a playoff spot. The team is ranked No. 5 in Central Mass and 22nd in the ESPN Boston Top 25 in the state.
- The girls' lacrosse team is 7-5 and working towards making another playoff appearance this spring. Nashoba defeated fifth ranked Nipmuc yesterday 11-8 at home and hosted North Middlesex this afternoon.
- The boys' lacrosse team is 5-7 and still competing to secure a playoff spot. The boys' team has played a very tough schedule this season and playing well in a number of one-goal games. The boys travel to North Middlesex today, but will be hosting Westboro on Thursday night under the lights.

- The unified track team has competed in one meet so far this spring and every did very well. The team hosts Algonquin and Lunenburg on Thursday and will compete in the League Championship on May 18th.
- The jazz bands and the concert band will performing on the 10th starting at 7:00. Admission is 5 dollars and free for students and seniors.
- The band will also be present in the Memorial Day parades!
- The the class of 2013, the valedictorian this year is Alex Ablavsky and the salutatorian is Steven Tang.
- Graduation will be held on Sunday, June 9 at 12:30 p.m. at the DCU Center. Tickets will go on sale May 6.
- Junior prom is this weekend!

Finance Subcommittee

Ms. Busch reported warrants were signed, and Mr. King will provide the third quarter report tonight.

Personnel Subcommittee

Ms. Federspiel reported the personnel subcommittee met last week and made good progress on the evaluation negotiations.

Policy Subcommittee

Ms. Federspiel reported the subcommittee meeting and discussed at length the school resource officer policy as well as the health policy.

SPED PAC

Ms. Owen reported there is a Special Olympic basketball game on Friday and also the challenger baseball league in Lancaster kicked off on Saturday.

NEW BUSINESS

Town Meetings Reflection

Mr. Wood reported all three town boards were very supportive; he had touched base with the Lancaster and Bolton boards before the meeting started. Mr. Wood stated he was very appreciative of the clarity in which the boards presented for the district.

Third Quarter Finance Updated

Mr. King reported overall the third quarter is looking good and reviewed his memo to the school committee. Mr. King advised next month the school committee will vote on line item transfers.

Nutrition Grant

Mr. Wood advised that Tom Houle has applied for and received a grant from the New England Dairy and Food Council for the purchase of blended fruit and yogurt parfait machine to be used at the high school.

MOTION

Julie Fay made a motion to accept the Breakfast Challenge Grant from the New England Dairy and Food Council in the amount of \$2641.00 seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, Kara Keith, and Reta Rupich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Metrowest Women's Alliance Grant

Mr. Wood advised the district has received a grant in the amount of \$2000 from the MetroWest Women's Alliance for the use in wellness curriculum and RAD expansion.

MOTION

Jeff Odell made a motion to a grant in the amount of \$2000 from the MetroWest Women's Alliance for the use in wellness curriculum and RAD expansion. seconded by Reta Rupich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, Kara Keith, and Reta Rupich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

OLD BUSINESS

Superintendent's Evaluation

Ms. Federspiel provided an updated of the process and where the committee is in the process at this point, stating that each member completed a survey, and then the personnel subcommittee met and summarized the results. Ms. Federspiel stated the executive summary was presented at the last meeting and asked if there were any comments, or suggested changes. No comments or suggestions made.

MOTION

Nancy Federspiel made a motion to accept the Superintendent's Evaluation Executive Summary Narration to include the survey results seconded by Reta Rupich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, Kara Keith, and Reta Rupich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Superintendent's Contract

Ms. Federspiel advised during the last school committee meeting an executive session was held and the eight members of the committee discussed negotiations of the Superintendent's Salary for the upcoming year. Ms Federspiel advised the committee presented an offer to the Superintendent and he has accepted it.

MOTION

Nancy Federspiel made a motion to approve a 1.5% salary increase to the Superintendent's Contract for a total of \$164,168.00 for the 2013-2014 year seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, Kara Keith, and Reta Rupich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

MOTION

Nancy Federspiel made a motion to approve the reinstatement of the annuity in the Superintendent's contract in the amount of \$6300.00 on an annual basis to the annuity of his choice; seconded by Reta Rupich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, Kara Keith, and Reta Rupich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

School Resource Officer Policy

Mr. Wood advised this is just the policy, no changes have been made since the last reading. Ms. Rupich questioned the reporting of the officer when in the building and stated this was brought up at a past meeting and thought this was going to be clarified. Mr. Wood replied this will be addressed in the job description, which is still being worked on, not the policy. The committee decided to table the policy vote until the job description was finished.

CITIZENS' COMMENTS

MOTION

Reta Rupich made a motion to adjourn at 7:36 pm seconded by Nancy Federspiel **IN FAVOR:** Nancy Federspiel, Kathy Owen, Jeff Odell, Julie Fay, Kara Keith, and Reta Rupich **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Respectfully Submitted,
Aleta Masterson
Executive Assistant