

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

April 9, 2013

**SCHOOL COMMITTEE IN ATTENDANCE:** Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Lynn Colletti

**ABSENT:** Nancy Federspiel, Kara Keith, Reta Rupich

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools, George King, Assistant Superintendent

**CALL TO ORDER**

Ms. Busch called the meeting to order at 6:24 PM in the School Committee Conference Room

**CONSENT AGENDA**

Topics on consent agenda included:

**April 12, 2013 Warrant**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3315	4/12/13	VENDOR	\$ 459,443.77
3316	4/12/13	BENEFIT	\$ 14,569.50
3317	4/12/13	PAYROLL	\$1,182,243.68

Minutes of March 26, 2013

**CORRESPONDENCE**

Budget Cut Correspondence from Stow Resident regarding Librarian cuts  
Harvard Public School Thank You Letter

**SUPERINTENDENT'S REPORT**

Mr. Wood reviewed his Superintendent's report; *(The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>)*

Topics included:

- Budget Update
- DECA Competition, NRHS Students
- Annual Town Meeting Dates and Venues
- Board of Education
- April Vacation Enrichment Program
- Moody's Mega Math Challenge Team, NRHS Students
- School Surveys

## **School Councils**

Mr. Perkins, Principal of Luther Burbank Middle School, reported he is going to address a couple aspects the school improvement plan, the first being safety and climate. Mr. Perkins advised last year he reported a new initiative, Crucial Conversations, and that some staff have received training and all are reading the book and activities at staff meetings are centered around the book. Mr. Perkins stated it has now been a year and he has received very positive feedback about the initiative. Mr. Perkins provided an update on vertical team time at LBMS. Mr. Perkins also advised another initiative is that all teachers at developing their own websites to be live for next Fall.

Mr. King, Principal of Hale Middle School, introduced Maryann Talpey the Co-Chair of the Hale School Council. Ms. Talpey reported the council has been working evaluating the core values and the mission statement for Hale and determine if they should be tweaked in any way. Ms. Talpey advised the council has been getting input from staff, parents and students. During staff meeting the staff has been breaking in to groups to review a set of questions provided by the council to generate conversation. Ms. Talpey stated the questions were centered on what you want students to accomplish during their middle school experience, how these goals would be achieved, how to define success, and how to address the lack of success. Ms. Talpey advised a parent forum was held to discuss the same block of questions, invitations and questions were sent to all Hale parents and current 5<sup>th</sup> grade Center parents. Ms. Talpey advised no one attended the forum. The student council will work the students after vacation to solicit their input on the same questions. Ms. Talpey advised that after the data from all sources is compiled the council will then look to see if changes to the core value or mission statement are warranted and report back on their findings.

Mr. LaCoste, Principal of The Center School, reported the council is spending a large amount of time developing The Center School Improvement Plan, in doing so the school profile was updated. Mr. LaCoste advised the council has also been working on implementing the peaceful playground and the "have you filled the bucket today" program. Mr. LaCoste advised the council also looked at the parent survey and they are ready to launch the survey and hope to have this during parent teacher conferences with Chrome books set up around the building that parents can access during conferences. Mr. LaCoste also advised they are looking at developing a student survey which has not been previously done. Mr. LaCoste provided an update on the activities of the SPO.

## **SUBCOMMITTEE REPORTS**

### **Student Advisory Report**

No Report

### **Finance SubCommittee**

Ms. Busch reported warrants were signed, no other business was conducted.

### **Personnel SubCommittee**

Mr. Odell reported the committee met and discussed adjustments to administrator compensations, adjustments to the Superintendent's compensations, the Superintendent's evaluation and started conversations regarding upcoming union negotiations.

### **Policy SubCommittee**

No Report

### **SPED PAC**

Ms. Owen reported the next meeting is Monday, April 29<sup>th</sup> at the high school and the topic is Basic Rights.

**NEW BUSINESS**

**District Firewall Lease Purchase**

Mr. King advised this is the lease for the district firewall and needs school committee approval. Mr. King advised this is the same provider as we currently have, we have been able to take advantage of some new pricing which will lower the cost of the annual lease.

**MOTION**

Jeff Odell made a motion to approve the administration to sign a 5 year lease for \$84,950.00 with Trebron Company Inc. for the district Wirewall subscription and applicable hardware seconded by Julie Fay **IN FAVOR:** Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (5-0-0)**

**Hale Robotics Donation Acceptance**

Mr. King advised a Hale parent received a \$1000 grant from their employer for the Hale Robotics Team.

**MOTION**

Julie Fay made a motion to accept the \$1000 donation from a Hale parent for the Hale Robotics Team seconded by Jeff Odell **IN FAVOR:** Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (5-0-0)**

**Superintendent's Goal Update**

Mr. Wood provided a district goal update document and reviewed the same, detailing the five standards on the Superintendent's evaluation, relationship with the school committee, educational leadership, general management, budget management and personnel management along with goals that were accomplished from the district improvement plan and Mr. Wood's final thoughts of this year and focus for next year.

**Superintendent's Evaluation: Part II Process**

Mr. Wood advised the evaluation survey is now available online, the personnel subcommittee will be meeting on April 22<sup>nd</sup> to review the results and the results will be reviewed by the entire school committee at the April 23<sup>rd</sup> meeting. Mr. Wood asked the committee to please complete the survey by Noon on Monday, April 22<sup>nd</sup>.

**Teacher Evaluation Contract Talks – Update**

Mr. Wood advised we are obligated to meet with the association; we have done the handbook, as we have done in the past and we had one revision. Mr. Wood reported the teachers and school committee then discuss how that affects the contract, there may be no impact at all but we are required to meet and have those conversations. Mr. Wood advised those meetings are tentatively scheduled for May and hope to report to the school committee before their Summer break.

**Policy KLGA – Relations with Police Authorities, School Resource Officer – First Reading**

Mr. Wood advised the policy draft is included in the packet for a first reading. Mr. Wood reviewed the supervision of the officer when the officer is in the building, which will be the school principal. Mr. Wood advised the officer will not have full CALM training but will be familiar with the process and terminology.

**School Resource Officer Memorandum of Understanding – First Reading**

Mr. Wood advised no changes were made to this document as presented by Chief Alfano and Dr. Graham at the March 12, 2013 meeting.

**School Resource Officer Job Description – First Reading**

Mr. Wood advised no changes were made to this document as presented by Chief Alfano and Dr. Graham at the March 12, 2013 meeting.

**Executive Session Minutes**

Mr. Wood advised the executive session minutes from 6/7/12, 9/11/12, 12/4/12, 12/18/12 are in the packet to be approved and released to the public.

**MOTION**

Jeff Odell made a motion to approve and release the executive session minutes of 6/7/12, 9/11/12, 12/4/12, 12/18/12 with amendments seconded by Kathy Owen **IN FAVOR:** Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (5-0-0)**

**OLD BUSINESS**

None

**CITIZENS' COMMENTS**

**MOTION**

Kathy Owen made a motion to adjourn at 7:55 pm seconded by Jeff Odell **IN FAVOR:** Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (5-0-0)**

Respectfully Submitted,  
Aleta Masterson  
Executive Assistant